



International Institute for Health Care Professionals

Student Catalog



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SECTION I: ADMINISTRATION

WELCOME TO STUDENTS

Message from the Director

Welcome to the International Institute for Health Care Professionals, Inc. (IIHCP). IIHCP is a Florida career school established in 2004 to provide qualified applicants with the opportunity to receive an American healthcare education in preparation for a career in the health industry in America. IIHCP's educational programs are modeled on the requirements of the health care boards that license individuals to practice their craft in the United States. Unique among Florida healthcare schools, IIHCP is a service health care school offering programs in virtually every aspect of the health care delivery process. Consistent with the requirements of licensing boards, IIHCP programs incorporate supervised clinical training both in well-equipped simulated laboratories and at clinical externship sites to ensure that our graduates are ready to provide an immediate benefit to employers.

Our curriculum is delivered by a highly educated and skilled faculty, more than 70% of whom hold a Masters-level degree or higher, including many medical doctors. We offer small classes and each classroom is equipped with the latest educational technology including AV technology, flat-screen televisions, and digital projectors. Our simulation laboratories are equipped with equipment that rivals that of major university programs and we have adequate stations to accommodate all enrolled students, ensuring that you can complete your laboratory hours in a convenient and efficient manner.

At IIHCP you'll find an environment that buzzes with activity during our daytime, evening, and weekend programs. Come in for a tour of our campus which includes nearly 10,000 square feet of interior space plus a complimentary parking lot and an attractive courtyard. Meet our multi-lingual staff and get to know our faculty who are eager to provide you with first-rate healthcare education delivered in English, consistent with the board examinations that are required for employment in the field.





It is the Institution's mission and my pledge as President to provide you with the best education available and to ensure that you receive the education that you require to achieve your goal of becoming a successful, well-respected, licensed healthcare professional.

Emilie Razafikely

Dr. Emilie Razafikely, Foreign Educated Physician (FEP)
Campus President & CEO

GENERAL INFORMATION

Approvals and Licensing

 <p>FLORIDA DEPARTMENT OF EDUCATION <small>fldoe.org</small></p>	<p>Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at: 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400 Toll Free: 888-224-6684 License #3121</p>
 <p>Accrediting Bureau of Health Education Schools</p>	<p>Accrediting Bureau of Health Education Schools (ABHES) International Institute for Health Care Professionals (IIHCP) is Institutionally Accredited by the Accrediting Bureau of Health Education Schools (ABHES). 6116 Executive Blvd., Suite 730, N. Bethesda, MD 20852 Telephone: 301-291-7550 www.abhes.org</p>
 <p>BOARD OF NURSING FLORIDA</p>	<p>Approved by the Florida Board of Nursing, Florida Department of Health. Additional information regarding our nursing programs may be obtained by contacting the Florida Board of Nursing at: 4052 Bald Cypress Way, Bin C-02, Tallahassee, Florida 32399 Telephone: (850) 488-0595</p>
 <p>Florida HEALTH</p>	<p>Approved by the Council of Licensed Midwifery, Florida Department of Health. Additional information regarding our midwifery program may be obtained by contacting the Council of Licensed Midwifery at: 4052 Bald Cypress Way, Bin C-06, Tallahassee, FL 32399-3256 Telephone: (850) 488-0595</p>

IIHCP is a licensed by the Florida Department of Education’s Commission for Independent Education to offer programs in Practical Nursing (diploma), Nursing (AS degree), Nursing (BS degree), Three-year Direct Entry Midwifery (Associate in Science), and Midwifery Program modified for Registered Nurses (Diploma).

International Institute for Health Care Professionals (IIHCP) is Institutionally Accredited by the Accrediting Bureau of Health Education Schools (ABHES).

The Practical Nursing diploma and Nursing (AS and BS degrees) are approved by the Florida Board of Nursing, Florida Department of Health.

The Midwifery program is approved by the Council of Licensed Midwifery, Florida Department of Health. Our preliminary application for accreditation by MEAC was accepted on July 26, 2022. The Midwifery program is approved by the Council of Licensed Midwifery, Florida Department of Health. Preliminary application for accreditation by MEAC was accepted on July 26, 2022. The accreditation process generally takes two years or more from this date to complete successfully. If approved, only students enrolled at the time accreditation is approved and those enrolling after that date will be considered to have graduated from a MEAC-accredited program. Accreditation is not retroactive. For further information, contact MEAC at 360-466-2080, info@meacschools.org or through their website www.meacschools.org.

Disclosure Statement(s)

Applicants of IIHCP should be aware that any history of felony convictions could limit their clinical rotation choices at IIHCP and could adversely impact their ability to be licensed in the healthcare field in Florida. Furthermore, if licensed, employers may have employment policies that would prohibit criminal histories. Applicants should also be aware that physical and health requirements exist for careers in nursing. They include the ability to lift more than 30 pounds, bend forward in angles, bend at the knee, walk frequently and look at computer screens routinely, strong hearing and/or active use of assistive devices, as well as other potential health threats. As such your training will include these types of activities, for which competencies will be tested prior to attending a clinical rotation at any healthcare facility. Evidence of criminal background checks must also meet the same document deadline. Students must be able to meet these requirements to complete the program of study. Therefore, it is important that applicants disclose any such material circumstances prior to enrollment in order to ensure that the student can benefit from the training.

Disclaimer

This document has been prepared and presented as an informational guide only. Course offerings, fee schedules, and other representations provided are not controlling and are subject to change, amendment, or deletion by IIHCP as deemed appropriate and to apply any of such modifications to any student without regard to date of admission, application, or enrollment.

This volume supersedes all previous student catalogs. IIHCP maintains the current official status of its policies and programs in the Office of the Registrar. The information in the printed catalog is current up to the print date. Volume 17 Printed/Updated: December 1, 2022.

MISSION STATEMENT

The mission of IIHCP is to offer diverse academic programs and high-quality education across realms of philosophy, science, technology, humanities, vocational and healing arts that will prepare students for successful careers in an ever-changing global workplace. Our programs provide the opportunity to enrich the knowledge, skills, values and critical thinking that will impact the good of lifelong discovery, relationships, solutions, research, innovation, service and leadership.

To develop this foundation of appropriate acquisition of knowledge, skills/competencies, and professionalism IIHCP will:

- Focus on admission of qualified students who are evaluated to have the potentials to realistically meet the expectations of our educational programs.
- Include a flexible curriculum that offers the necessary theory and skills development to enable qualified students to gain employment upon completion of the program.
- Employ qualified, diverse and motivated faculty who are well equipped professionally and technically to deliver content, demonstrate skills and evaluate return demonstrations of those skills in laboratory and various clinical settings.
- Ensure faculty maintain effective professional growth and development needed to contribute and support the achievement and realization of student learning and programmatic outcomes.

- Maintain continuous revision of the educational programs for cost-effectiveness with respect to teaching strategies, and outcomes.
- Provide an appropriate environment equipped to support the programs offered. Survey employers to identify the skills necessary for graduates to be employed in entry-level positions.
- Assure that service and academic programs have appropriate and sufficient resources to facilitate and maintain the effectiveness of student learning and programmatic outcomes.
- Prepare leaders, practitioners, and educators with the latest evidence-based information that will ensure the provision of high-quality, accessible, and culturally competent healthcare in a wide variety of settings.
- Develop effective external partnerships with various health care organizations to assist our students in securing appropriate employment placement.

VALUE STATEMENTS

At IIHCP, we operate consistent with the following core values:

Holistic Model of Education:

IIHCP provides students with a balanced curriculum in all program areas to ensure that instruction is occurring in the areas of academic scholarship, real-life practical skills, interpersonal skills and self-knowledge.

Intellectual Development:

IIHCP strives foremost to develop the intellectual and academic preparation of students. Students are expected to think critically and independently, develop quantitative skills, conduct research, and investigate new ideas.

Career Preparation:

IIHCP's objective is to establish the ideal balance among the practical, theoretical, and personal aspects of career preparation in order to provide the business and professional communities with graduates who have the knowledge, the skills, and the interpersonal ability to make an immediate and significant contribution in their chosen field.

Communication:

Students at IIHCP are expected to demonstrate effective communication skills. These include listening thoughtfully, speaking respectfully, writing clearly, and presenting information in a concise manner.

Diversity:

IIHCP embraces the cultural diversity of South Florida and its students and welcomes students from many countries around the world and states across the nation.

Innovation:

The Institute incorporates the most current technology in instruction and administration and provides students with extensive on-line library resources. Students are encouraged to utilize computer labs at the Institute to complete assignments or conduct research.

PHILOSOPHY

As an institution, IIHCP recognizes the religious, ethnic, and cultural diversity of its students and staff and endeavors to provide equal educational opportunity for all students. Furthermore, we believe that anyone willing to apply themselves to the study of health education can succeed in their choice of program.

HISTORY

IIHCP was established in June 2004 to provide education services for degree and diploma candidates pursuing a career in the health care industry. The idea evolved from the founders Drs. Pierre and Emilie Razafikely, who are both foreign educated physicians from France. The founders experienced the needs of foreign professionals to transition into the American health care systems. From their own experiences, the Institute was established to offer various education tracks in the health careers. This historical purpose has led to offering of various health education programs for foreign and domestic individuals seeking to make meaningful contributions to the quality of the health care services.

OWNERSHIP

IIHCP is founded, owned and managed by Drs. Noedet and Emilie Razafikely. Drs. Razafikely are the corporate officers and Board of Directors with the legal authority to establish policies and procedures, select the Director & other administrators, amend and/or approve the annual budget, determine cost of tuition and fees as well as compensation for employees and, accordingly, make any other decisions pertinent to the administration and operation of the institution.

CORPORATE OFFICERS

Dr. Emilie Razafikely, CEO/Founder

Dr. Noedet Razafikely, CFO/Co-founder

ORGANIZATION AND ADMINISTRATION

IIHCP is a for-profit corporation formed under the laws of the state of Florida. The campus is run by a Campus Director selected by a Board of Directors. The Director is assisted by an administrative staff consisting of the following:

- Chief Financial Officer
- Chief Executive Officer/Campus Director
- Director of Operations
- Education Director/Director of Nursing
- Bursar
- Facility Manager
- Library Director
- Registrar
- Admissions Representative
- Student Services & Career Services

LOCATION AND SCHOOL FACILITIES

IIHCP is currently located in the heart of Palm Beach County, Boca Raton, Florida. In 2016, the school is conveniently situated of the new building, East of I95 between Yamato Rd. and Linton Rd. with an easy access to I95. The new facility is located at 6870 North Federal Highway in an active business district in Boca Raton. There is ample parking for the students and outdoor courtyard. The classrooms are well equipped with an LCD projector, a computer connected to a large screen white board for presentations and in order to render the environment conducive for learning to take place. The clinical skills laboratory is set up as a simulation of a typical hospital setting with all the appropriate equipment and materials needed. IIHCP has a Learning Resource Center: computer lab, and a virtual library through LIRN.

SECTION II: ADMISSIONS REQUIREMENTS

STATEMENT OF NON-DISCRIMINATION

International Institute for Health Care Professionals (IIHCP) is open to all students who are qualified according to its published admission standards. IIHCP is an equal opportunity employer and educational provider committed to a policy of non-discrimination for any member of the school's community on the basis of race, creed, color, sex, religion, national or ethnic origin, age, disability, genetic information, veterans' status, marital status, familial status, sexual orientation, gender identity, gender expression, or any other legally protected group status. This policy applies to faculty, staff, students, visitors, applicants, and contractors in a manner consistent with applicable laws, regulations, ordinances, orders, and college policies, procedures, and processes. When the institution is made aware of an act of discrimination, it is obligated by law to take immediate and appropriate action and does so swiftly. Inquiries regarding the non-discrimination policies may be directed to: Campus Director, 6870 North Federal Highway, Boca Raton, FL 33487

ADMISSION REQUIREMENTS

General Entrance Requirements

IIHCP will interview all applicants seeking to enter an offered program. No qualified person may be excluded from enrollment in IIHCP based on age, race, gender, disability, or national origin. This school is authorized under federal law to enroll non-immigrant alien students. Foreign students who are accepted and enrolled at IIHCP will be issued Form I-20 to obtain an F1 visa for the duration of their studies.

- All applicants must be at least 18 years of age
- Provide valid photo identification
- An official proof of high school graduation, GED, or TABE test with 11.0 or higher grade.
- Applicants with international high school diplomas are required to provide proof of original document for a copy to be made and/or evaluation(s) of foreign credentials by a member of the National Association of Credential Evaluation Services (NACES).
- Proof of postsecondary education, domestic or foreign, may be provided in lieu of high school diploma as high school graduation is required to enter higher education institutions.

- Students who are unable to show proof of high school graduation for mitigating circumstances may sign an affidavit of high school completion.
- Foreign credentials must be evaluated by a member of the National Association of Credential Evaluation Services (NACES).
- Applicants should submit all secondary school and college-level transcripts and certificates and provide official English-language translations for any transcripts that are not already in English. Credits earned at non-U.S. institutions must be evaluated for equivalence by an outside agency approved by the National Association of Credential Evaluation Services (NACES). Applicants are responsible for all evaluation fees. Foreign coursework must be evaluated with a course-by-course evaluation by an NACES-approved evaluation company. A complete list of NACES-approved evaluation companies can be found at naces.org/members.html.
- Complete all required admissions application documents and pay non-refundable application fee.
- Pass an entrance exam (if applicable).

Entrance Exam Requirement

HESI is ERC’s official entrance exam. Applicants may be granted acceptance into the nursing program based upon equivalent test scores on other qualifying exams including TEAS, ACT, SAT, and Kaplan as listed in the chart below. Applicants must provide official test scores from previously taken exams.

Entrance Test	Min. Score
TEAS	65
ACT	18
SAT (taken on or after 3/6/2016)	980
HESI A2	70
KAPLAN	75

Applicants who have previously earned a bachelor’s degree or higher from an accredited institution will have the entrance exam waived. Applicants will be required to provide a transcript as proof of graduation. Transcripts for foreign degrees must be translated and evaluated to be considered to have the entrance exam waived.

If an applicant takes the exam at the school and does not successfully achieve the minimum required scores for entry into a program, they may re-take the exam after 2 weeks of additional preparation. If the applicant does not meet the score on the second attempt, they may retake the exam in 30 days. An applicant who does not meet entrance requirements after the third attempt may retest in 1 year.

Students entering the program with an earned Foreign Physician degree (MD) or bachelor’s degree in Nursing (experiential transfer credits) will have the entrance test requirement waived. The credential must be evaluated with a translation and/or evaluation by a member of the National Association of Credential Evaluation Services (NACES).

Specific Program Admission

In addition to above-stated general admissions requirements, degree program applicants are subject to additional admissions requirements set forth in the program descriptions provided in Section III: Academic Programs and Courses.

Enrollment Procedures

A personal interview with each applicant is required prior to acceptance into any program. The applicant has the opportunity to learn about the training programs. The personal interview gives the institution an opportunity to evaluate the applicant. The applicant will be informed of the admissions decision after interview by the Administrative or Education Director, when applicable.

Language

All courses are offered only in English.

Change of Program or Major

Students who contemplate a change from one program or major to another should discuss this possibility with the Campus Director to determine the effect such a change would have on the student's satisfactory academic progress, and financial obligation. See section VI of this catalog for details of the Satisfactory Progress Policy.

Enrollment in Additional Educational Program

Students who wish to earn another degree must re-apply for admission to IIHCP. Upon acceptance, courses which count toward the new degree program's completion requirements will be transferred per the transfer of credit policy. Students may not attend more than one program at a time.

Student Requirements Prior to Beginning First Clinical Rotation

The following requirements must be met before students, who are entering the clinical major, are allowed to attend practicum. Failure to complete these requirements by the due date may result in the student losing the clinical placement.

- Current physical examination, health records and proof of immunizations. Any record of immunization that is not presented in English must be translated by approved agency.
- IIHCP photo ID card.
- Proof of current CPR certification.
- Proper uniform.
- Attendance at a College mandatory infection and blood-borne pathogen in-service.
- Attendance at a College mandatory regulatory and safety in-service and knowledge of regulatory requirements of the Joint Commission on Accreditation of Health Care Organizations (JACHO), infection control, fire and life safety, electrical safety, and chemical safety.

Detailed information related to these requirements are presented below:

Physical exam. Evidence of a physical examination - to be completed by a nurse practitioner or a physician of the student's choice. The examination must be completed within 6 months before the date on which the student begins clinical nursing course work.

Immunizations. In order to maintain the health and safety of college staff, students and the clients whom they care for, the specific diagnostic tests and/or immunizations are required of all students. Students must submit immunization records and/or proof of immunity in the form of laboratory reports within Certified Profile Immunization Tracker by the appropriate deadline. See Table 1 for

diagnostic test and immunization requirements. Some agencies may require additional immunizations.

Titers. In certain circumstances a positive Titer test may be presented in lieu of proof of vaccination. A titer is a laboratory test that measures the presence and amount of antibodies in blood. A titer may be used to prove immunity to disease. A blood sample is taken and tested. If the test is positive (above a particular known value) the individual has immunity.

Table 1: Immunization Requirements

Disease	Primary Schedule
Tuberculosis	Annual PPD skin test with negative reactivity. For those persons with a history of positive PPD-test reaction, a chest x-ray is required. If results of the initial chest x-ray are negative, repeat x-rays are not required. This requirement is to be met within 60 days prior to starting first clinical rotation and kept current through graduation. Results must be turned in prior to stated deadline showing compliance through the semester and cannot lapse during the semester.
Hepatitis B	Hepatitis B vaccine series - (3 doses: 0, 1, and 6 months apart). Or serologic evidence of immunity or signed declination form.
Diphtheria, Tetanus and Pertussis	Diphtheria-tetanus-pertussis toxoid booster within 10 years.
Rubeola (Measles)	Serologic evidence of immunity or documentation of 2 MMRs. In the absence of above records, initial dose MMR followed by a second dose at least one (1) month after the first dose.
Rubella (German Measles)	Serologic evidence of immunity or documentation of 1 MMR. In the absence of above records, one (1) dose MMR.
Mumps	Serologic evidence of immunity or documentation of 1 MMR. In the absence of above records, one (1) dose MMR.
Varicella (Chicken Pox)	Serologic evidence of immunity. If no immunity shown, two (2) doses (0.5 ml) varicella vaccine 4-8 weeks apart.
Influenza	Annual influenza vaccine due by 11/1

Meningitis and Hepatitis B Statement

Florida law requires that a postsecondary institution shall provide detailed information concerning the risks associated with meningococcal meningitis and hepatitis B and the availability, effectiveness, and known contraindications of any required or recommended vaccine to every student, or to the student’s parent if the student is a minor, who has been accepted for admission. Information regarding Meningitis and Hepatitis B is available at the following websites from the Centers for Disease Control: Meningitis: <http://www.cdc.gov/meningitis> and Hepatitis B: <http://www.cdc.gov/hepatitis>

BACKGROUND CHECKS AND DRUG TESTING

As providers of direct patient care, students must pass a level II background check and 10 panel drug screening. Positive findings on either the background investigation or drug screen may prevent the student from participating in the externship/practicum thereby preventing the individual from completing and graduating from the respective program. If the background check reveals violations resulting in students being denied admission to a clinical agency and/or access to patients in the agency, the student will be unable to progress and complete the program in the College. Completion of the curriculum does not guarantee the Florida Board of Nursing (or any other licensing body) will allow students with criminal records to take the licensing examination to become a registered nurse. Failure to provide the above documentation or falsification of the same is grounds for dismissal from the College.

Background Checks

It is IHCPC's policy to ensure that enrolling students are aware of the potential effect and consequences of past criminal behaviors. Externship/clinical sites, employers or state/national licensing agencies have requirements that could prevent a student from completing the program or finding employment in his/her chosen field.

A background check is required for acceptance into any healthcare program.

Applicants to programs should be aware that criminal backgrounds may create a barrier to entry, specifically in nursing careers. Applicants should contact state licensure boards to determine whether your specific disposition will or will not be accepted in the licensure process.

Drug Testing

Clinical facilities require the school to follow drug-screening requirements, including unannounced testing, prior to working with patients. Students failing the screening will immediately be dismissed from the school. A student may appeal if he or she believes it was a false positive by submitting to a retest within 24 hours as directed by the school. If the retest is negative, the student may continue in school.

Successful completion of the program requires clinical courses as outlined in your plan of study. Clinical sites retain the right to accept or reject students based on a subjective evaluation of multiple factors including criminal background check and drug test results. These decisions are beyond the control of the college. If a student cannot be placed at a clinical site, the student will be unable to complete the coursework necessary to progress in the program and receive a degree. The student accepts that clinical placement is not guaranteed and failure to be accepted by a clinical site due to background check issues, drug test findings, or other factors may result in being unable to complete degree requirements and graduate.

TRANSFER OF CREDIT

General Conditions for Transfer of Credit for Prior Learning

The students are required to schedule an appointment with an advisor upon being admitted in order to receive an unofficial evaluation of transfer credits. The evaluation of transfer credit will be performed on both unofficial and official transcripts. However, a student will not receive full acceptance to the university until all final official transcripts have been received.

- Core coursework and medical pre-requisites (A&P courses) completed within the last three (3) years and general education coursework completed within the last ten (10) years will be considered for transfer.
- Credits earned for college-level course work completed at institutions accredited by a regional or national accrediting organization recognized by the Council for Higher Education Accreditation (CHEA) will be considered for transfer. However, students who are transferring from an unaccredited institution may petition the Office of the Registrar for an exception to the policy by requesting that their credits be evaluated on a course-by-course basis. Courses must be similar in nature, level, and content to a course in our curriculum and applicable to one of our academic programs.
- International credits must come from a college or university recognized by the country's department of education or ministry. Credits will only be reviewed after an official transcript has been submitted to the Office of the Registrar and an evaluation must be evaluated for equivalence by an outside agency approved by the National Association of Credential Evaluation Services (NACES). Foreign coursework must be evaluated with a course-by-course evaluation by an NACES-approved evaluation company. A complete list of NACES-approved evaluation companies can be found at naces.org/members.htm. Applicants are responsible for all evaluation fees.
- Only courses with a passing grade of "C" (2.0) or higher with coursework comparable in course material and credits/hours attended will be considered. ***All medical prerequisite courses (A&P I, A&P II, and Microbiology) must have a passing grade of "B" (3.0) or higher to be accepted as transfer credits.*** The course content and credit hours must be equivalent to the content and credits of the course for which transfer is requested.
- Applicable credits will be transferred based upon received transcripts. IHCPC requires all college-level work to be represented on an officially approved and sealed transcript from the originating institution.
- The granting of credit for transfer cannot exceed seventy-five percent (75%) of any program. The final twenty-five percent (25%) of credit for any program must be earned at IHCPC.
- The IHCPC reserves the right to deny credit for specific courses from any college or university, regardless of accreditation.

Additional Transfer Options for ASN/BSN programs

1. Standard transfer credits – based on transcripts received indicating courses have been previously completed with time limits noted above.
2. Licensed LPN (experiential transfer credits) – this is for students who hold a current Florida Practical Nursing License without restrictions or complaints. Proof of license must be on file. Student will receive 6 credits for the following courses:
 - a. NUR100 Nursing Fundamentals (3 credits)
 - b. NUR100L Nursing Fundamentals Lab (1 credit)

- c. NUR100C Nursing Fundamentals Clinical (2 credits)
- 3. Foreign Physician/Bachelor's degree in Nursing (experiential transfer credits) - this option is for students who provided an approved evaluation of foreign credentials showing completion of 3 or more years of a foreign MEDICAL DOCTOR (MD) program or have received a foreign equivalent of a Bachelor of Nursing degree. Students will receive the following 22 credits:
 - a. MAT101 College Algebra (3 credits)
 - b. PSY100 General Psychology (3 credits)
 - c. SOC101 Principles of Sociology (3 credits)
 - d. BSC100 Anatomy & Physiology I (2 credits)
 - e. BSC100L Anatomy & Physiology I Lab (1 credit)
 - f. ICM100 Introduction to Chemistry (2 credits)
 - g. ICM100L Introduction to Chemistry Lab (1 credit)
 - h. BSC110 Anatomy & Physiology II (2 credits)
 - i. BSC110L Anatomy & Physiology II Lab (1 credit)
 - j. MIC100 Microbiology (2 credits)
 - k. GAD265 Growth & Development (2 credits)

Additional Transfer Credit Options for Midwifery Program

- 1. Standard transfer credits – based on transcripts received indicating courses have been previously completed with time limits noted above.
- 2. Licensed LPN (experiential transfer credits) – this is for students who hold a current Florida Practical Nursing License without restrictions or complaints. Proof of license must be on file. Student will receive 6 credits for the following courses:
 - a. MW10223 Midwifery Fundamentals (1 credit)
 - b. MW10111 Midwifery Skills I (2 credits)
 - c. MW10112 Midwifery Skills II (2 credits)
 - d. MW10112L Midwifery Skills II Lab (1 credit)
- 3. Licensed RN (experiential transfer credits) – this is for students who hold a current Florida Registered Nursing License without restrictions or complaints. Proof of license must be on file. Student will receive 34 credits for the following courses:
 - a. ENG101 English Composition (3 credits)
 - b. PSP100 Introduction to Oral Communication (2 credits)
 - c. MAT101 College Algebra (3 credits)
 - d. NUT270 Nutrition (3 credits)
 - e. PSY100 General Psychology (3 credits)
 - f. MW10223 Midwifery Fundamentals (1 credit)
 - g. BSC100 Anatomy & Physiology I (2 credits)
 - h. BSC100L Anatomy & Physiology I Lab (1 credit)
 - i. MW10312 Chemistry for Midwives (1 credit)
 - j. MW10312L Chemistry for Midwives Lab (1 credit)
 - k. BSC110 Anatomy & Physiology II (2 credits)
 - l. BSC110L Anatomy & Physiology II Lab (1 credit)
 - m. MW10113 Microbiology for Midwives (1 credit)
 - n. MW10113L Microbiology for Midwives Lab (1 credit)
 - o. NUR260 Health Assessment (2 credits)

- p. MW10111 Midwifery Skills I (2 credits)
 - q. MW-10112 Midwifery Skills II (2 credits)
 - r. MW10112L Midwifery Skills II Lab (1 credit)
 - s. NUR124 Pharmacology (2 credits)
- Licensed RN who can document having worked in a Labor and Delivery unit at any time during the past 3 years will receive an additional 6 credits for:
- a. MW10232 Midwifery Practicum IA (3 credits)
 - b. MW10233 Midwifery Practicum IIA (3 credits)
4. Foreign Licensed Midwives and Foreign Physician/OBGYNs (experiential transfer credits)
- this option is for students who provide an approved evaluation of foreign credentials showing completion of foreign MIDWIFERY program whose requirements meet or exceed those for Florida midwifery licensure, or a foreign MEDICAL DOCTOR (MD) program with documented residency training in obstetrics and gynecology. Student will receive 69 credits for the following courses:
- a. MAT101 College Algebra (3 credits)
 - b. PSY100 General Psychology (3 credits)
 - c. MW10223 Midwifery Fundamentals (1 credit)
 - d. BSC100 Anatomy & Physiology I (2 credits)
 - e. BSC100L Anatomy & Physiology I Lab (1 credit)
 - f. MW10312 Chemistry for Midwives (1 credit)
 - g. MW10312L Chemistry for Midwives Lab (1 credit)
 - h. BSC110 Anatomy & Physiology II (2 credits)
 - i. BSC110L Anatomy & Physiology II Lab (1 credit)
 - j. MW10113 Microbiology for Midwives (1 credit)
 - k. MW10113L Microbiology for Midwives Lab (1 credit)
 - l. NUR-260 Health Assessment (2 credits)
 - m. MW10111 Midwifery Skills I (2 credits)
 - n. MW-10112 Midwifery Skills II (2 credits)
 - o. NUR125 Pharmacology (2 credits)
 - p. MW10232, MW10233, MW10423, MW10431 and MW10521 Midwifery Practicums IA-IIC (3 credits each)
 - q. MW10233L, MW10423L, MW10431L, MW10521L, MW10613L & MW10712L Midwifery Practicum Labs IB-IIIB (1 credit each)
 - r. MW10121L Reproductive Anatomy & Physiology (3 credits)
 - s. MW10121 Reproductive Anatomy & Physiology Lab (1 credit)
 - t. MW10213 Antepartum (3 credits)
 - u. MW10223 Intrapartum (3 credits)
 - v. MW10222 Postpartum (2 credits)
 - w. MW10812 Pharmacology for Midwives (2 credits)
 - x. MW10313 Diagnostic Testing for Midwives (1 credit)
 - y. MW10321 Suturing for Midwives (1 credit)
 - aa. MW10131 Gynecology and Women's Health (3 credits)
 - bb. MW10131L Gynecology and Women's Health Lab (1 credit)
 - cc. MW10421 Midwifery Counseling/Psychology for Midwives (3 credits)

5. Licensed Midwife from another state – this is for students who hold a current US Midwifery License without restrictions or complaints who meets the Florida prelicensure requirements. Proof of license must be on file. Student will receive credit for the courses listed for foreign-trained midwives (#4 above), plus 14 credits for the following courses:
 - a. MW10932 Capstone and Exit Exam Review (2 credits)
 - b. MW10231 Traditional Healing Modalities (1 credit)
 - c. MW10612 Doula (1 credit)
 - d. MW10222 Newborn (2 credits)
 - e. MW10613 Midwifery Practicum IIIA (3 credits)
 - f. MW10613L Midwifery Practicum IIIA Lab (1 credit)
 - g. MW10712L Midwifery Practicum IIIB Lab (1 credit)
 - h. MW10132 Issues in Professional Midwifery I (3 credits)

6. Experiential Learning Transfer credit is also given for the two options below:
 - a. Prior Birth Observation Midwifery Entry Point is an option for those students who enter the midwifery program with documented birth observations which occurred in the 3 years prior to enrollment. IIHCP will accept up to 25 births towards the Florida-required observations, and these students will receive up to 6 experiential learning credits for MW 10232 Midwifery Practicum IA and MW 10233 Midwifery Practicum IB. All prior observed births must be documented, signed and submitted on the IIHCP-provided form(s).
 - b. Childbirth Educator, Doula and/or Lactation Consultant EC is an option for those who have completed certificate (non-degree-bearing) courses and are enrolling in the midwifery program. Those who have a childbirth educator certificate from CAPP, ICEA, FOCEP, Birthing from Within, Bradley, Lamaze, or HypnoBirthing will receive one credit for MW-10011L Childbirth Education. Students with a doula certificate from DONA, CAPP, ALACE, ProDoula, ICEA, or SMC Full Circle Doula will receive one credit for MW-10612 Doula. Those with an IBCLC or CLC certificate will receive one credit for MW-10322 Breastfeeding/Lactation Counselor. All other certificates will be reviewed for equivalency on an individual basis.

Transfer of Credit by Exam (CLEP)

IIHCP will grant credit for College Level Examination Program (CLEP) scores meeting the minimum requirements as listed in the chart below. Students must complete the CLEP exam and submit the official certified scores to the registrar prior to beginning the program. CLEP scored in lieu of course completion will not be accepted once the student begins attending the program unless special approval is given by IIHCP administration. CLEP scores must have been earned within the last 5 years.

Transferring Credits to Other Institutions

Students who transfer from IIHCP to another institution must contact that institution regarding its transfer policies. IIHCP does not imply, promise, or guarantee that credits earned at IIHCP will be accepted by another college or university. Students planning to transfer to other colleges or universities are responsible for consulting with the registrar at those institutions as early as possible concerning the acceptance of credits earned at IIHCP. Students leaving IIHCP will receive their transcript reflecting their hours and grades provided that all financial obligations to IIHCP have been satisfied.

SECTION III: ACADEMIC PROGRAMS AND COURSES

COURSE NUMBERING SYSTEM

The course numbering system is an independent system developed by the school's administration. The system uses a combination of alphanumeric modifiers which represent the program course title and numeric codes to classify courses within the program. The number designation may also allude to the levels of complexity within the program. The letter "L" at the end of a course indicates that it is a laboratory course. The letter "C" at the end of a course indicates that it is a clinical course.

CLOCK HOUR DEFINITION

One clock hour represents 50 minutes of direct instruction. Time for out-of-class assignments may be calculated differently for certain types of instructional activities, including but not limited to laboratory instruction, clinical laboratory instruction, directed practice experience, and practicum experience.

IIHCP Clock-Hour Program:

- Practical Nurse

CREDIT HOUR DEFINITION

One semester credit hour means a minimum of 15 hours of formalized instruction that typically requires students to spend an additional two hours in out-of-class preparation. It is acknowledged that formalized instruction may take place in a variety of modes. Credit hours may be calculated differently for certain types of instructional activities, including but not limited to laboratory instruction, clinical laboratory instruction, directed practice experience, and practicum experience.

1 Lecture Credit - 15 hours

1 Laboratory Credit - 30 hours

1 Externship Credit - 45 hours

IIHCP Credit Hour Programs:

- Three-Year Direct Entry Midwifery
- Nursing (Associate in Science)
- Nursing (Bachelor in Science)

SCHOOL OF NURSING

PRACTICAL NURSING

Program Hours: 1350 hours (52 Weeks, 12 months)

Program Delivery: Residential

Credential Awarded: Diploma

Program Description

Practical nursing (PN) is a residential and diploma program offering a 1350 clock hour program providing learning experiences in classroom, laboratory, simulation and clinical settings. The primary objective is to prepare learners to become licensed practical nurses (LPN) and qualify for employment in a variety of allied health areas such as hospitals, nursing homes, rehabilitative centers, home healthcare, medical offices and community-based specialty services.

The program is designed to introduce the student to the knowledge, skills, attitude and critical thinking skills necessary to effectively function within the scope of practice as a practical nurse. The student will learn nursing theory and clinical skills in classroom, laboratory and clinical settings. Studies are comprised of personal and professional ethics, effective communication, clinical procedures, medication administration, nutrition, growth and development, and care of medical and surgical patients with common disorders and diseases, nursing care for women with childbearing families, nursing practice with children and adolescents, psychological and emotional disorders, pharmacology and clients in all stages of the life span.

Through these learning experiences, the student will focus on the practical nurses' role in the nursing process and the performance of quality and safe nursing care in fundamentals of care, medical surgical nursing, mental health, maternity and newborn, pediatrics and gerontology. Graduates of this program are eligible to have their names submitted to the Florida Board of Nursing to be considered as a candidate for the PN NCLEX licensure exam.

Program Objectives

Upon completion of the program, the graduates will be able to:

1. Human Flourishing: Use knowledge and skills to enhance the human dignity, integrity, self-determination and personal enrichment of patients across the life span, oneself and members of the health care team.
2. Nursing Judgement: Give appropriate rationales for judgements used in the provision of safe, quality care and for decisions that enhance the health of patients within a family and community context.
3. Professional Identity: Demonstrate how one's personal strengths and values affect one's identity as a nurse and one's contributions as a member of the health care team.
4. Spirit of Inquiry: Question the reasons for nursing actions considering research, evidence, ethics, and tradition in accordance with the diverse & unique interests of patients.
5. Safe Practices: Perform nursing tasks, functions & procedures for the continuing enhancement of quality, safety, and patient centered care.

Additional Admission Requirements

In addition to general admissions requirements, Practical Nursing Program applicants must successfully complete all of the following:

- Florida Department of Law Enforcement Criminal background check (at expense of applicant)
- Drug screening (Quest Diagnostics or Concentra) (at expense of applicant)
- Completed application and submission of application fee.
- Admissions Interview with Director of Nursing or his/her designated agent and a one page Essay in APA format.
- Complete a specific Nursing Standardized Entrance Examination, of the school's choice, with the composite score of 70% or higher. (Foreign Physicians are exempt from this requirement upon acceptance of evaluation(s) of foreign credentials by a member of the National Association of Credential Evaluation Services (NACES).

After acceptance into this program and before proceeding to courses in the nursing concentration, enrollees must submit the following medical requirements:

- Current physical examination performed by an MD, DO, or ARNP.
- Proof of the following vaccinations and titers: Hepatitis B series, MMR (Rubella, Rubeola, and Mumps), tetanus booster, flu vaccine, and VZV (Varicella).
- A negative Two-Step PPD result. Those students with a positive PPD result must submit a negative Chest X-ray Radiology Report confirming a chest x-ray every two years subsequent.
- In addition, the student must have a valid CPR certification from the American Heart Association or American Red Cross.
- Student documents must be current and complete in order to participate in any clinical practice learning experience that involves persons receiving care of any kind. Students who do not have the FBI/FDLE and Drug Screening clearance may not be able to complete the program and graduate. Students may also be asked to successfully complete clinical agency-mandated educational programs to participate in clinical learning experiences.
- Additional health requirements may be necessary for students practicing in specific clinical agencies. Affected students will be notified.

Practical Nursing Course Listing

COURSE	THEORY	LAB CLOCK HRS	CLINICAL CLOCK HRS
PNCR001: PN Healthcare Worker Core (Including HIV/AIDS-4 hours)	90	0	0
PNAP004: PN Anatomy & Physiology/Growth & Development	104	0	0
PNNT005: PN Nutrition	26	0	0
PNFD002: PN Fundamental/Geriatric Care	75	0	0
PNCL003C: PN Clinical Skills Basic	0	15	11
PNCL006C: PN Clinical Skills Intermediate	0	15	141
PNPM007: PN Pharmacology	78	0	0
PNPM007C: PN Pharmacology Clinical Skills	0	15	76
PNMS009: PN Medical Surgical I	78	0	0
PNCL009C: PN Medical Surgical I Clinical Skills	0	20	88

PNMS011: PN Medical Surgical II Including Psychiatric/Mental Health Nursing	94	0	0
PNCL011C: PN Medical Surgical II Including Psychiatric/Mental Health Nursing Clinical Skills	0	20	88
PNOB013: PN Obstetrics	52	0	0
PNPD014: PN Pediatrics	78	0	0
PNCL015C: PN Pediatric/Obstetric Clinical Skills	0	15	63
PNCL016C: PN Clinical Skills Advanced Including Current Issues and Employability Skills	0	0	108
TOTALS	675	100	575
TOTAL PROGRAM CLOCK HOURS	1350		

NURSING (ASN)

Program Credits: 74 credit hours (90 weeks)

Program Delivery: Residential

Credential Awarded: Associate of Science Degree

Program Description

The Associate of Science in Nursing Program is designed to prepare the student to become an effective nurse clinician capable of sound clinical judgment in a variety of healthcare settings and in the community. The curriculum enables students to acquire principles and knowledge from natural and behavioral sciences and blends this coursework with the science of nursing. The integration of the theory and clinical practice is designed to assist the student in the development of critical thinking and problem-solving skills. The Nursing program prepares students for entry-level, Registered Nurse positions. Successful completion of the Nursing program leads to the award of an Associate in Science degree and permits the graduate to apply to take the National Council Licensure Examination for Registered Nurses® (NCLEX-RN) and to the State Board of Nursing for licensure. Licensure may be denied by the Board of Nursing for reasons that include, but are not limited to, fraud/deceit in making application, felony or misdemeanor convictions, issues with drugs or alcohol, or charges pending in any state.

Program Objectives

Upon completion of the program, the graduates will be able to:

1. Integrate behavioral, biological, and natural sciences into the care of the client
2. Utilize integrated processes in the care of the client
3. Protect clients from health and environmental hazards
4. Promote prevention of health problems and strategies to improve health and wellbeing
5. Promote mental and social well-being of clients with acute and chronic mental illness and those experiencing stress
6. Provide comfort and assistance in achieving activities of daily living
7. Incorporate safe medication administration and evaluation
8. Reduce the potential for clients to develop complications related to existing conditions, treatments or procedures
9. Manage clients with acute, chronic or life altering health conditions
10. Apply core competencies specific to the discipline of professional nursing

Additional Admission Requirements

In addition to general admissions requirements, Nursing Program applicants must successfully complete all of the following:

- Florida Department of Law Enforcement Criminal background check (at expense of applicant)
- Negative 10 panel drug screening (Quest Diagnostics or Concentra) (at expense of applicant)
- Completed application and submission of application fee.
- Complete a specific Nursing Standardized Entrance Examination, of the school's choice, with the composite score of 70% or higher. (Foreign Physicians are exempt from this requirement upon acceptance of evaluation(s) of foreign credentials by a member of the National Association of Credential Evaluation Services (NACES).
- Current LPN license in the state of Florida (for all transition students).

After acceptance into this program and before proceeding to courses in the nursing concentration, enrollees must submit the following medical requirements:

- Current physical examination performed by an MD, DO, or ARNP.
- Proof of the following vaccinations and titers: Hepatitis B series, MMR (Rubella, Rubeola, and Mumps), tetanus booster, flu vaccine, and VZV (Varicella).
- A negative Two-Step PPD result. Those students with a positive PPD result must submit a negative Chest X-ray Radiology Report confirming a chest x-ray every two years subsequent.
- Student documents must be current and complete in order to participate in any clinical practice learning experience that involves persons receiving care of any kind. Students who do not have the FBI/FDLE and Drug Screening clearance may not be able to complete the program and graduate. Students may also be asked to successfully complete clinical agency-mandated educational programs to participate in clinical learning experiences.
- Additional health requirements may be necessary for students practicing in specific clinical agencies. Affected students will be notified.

IIHCP offers admission the Associate in Science Degree in Nursing in three modalities: the Traditional Option, the LPN-RN Option, and the Foreign Physician/BSN-RN Option.

- Traditional option is a curriculum for student applicants who have no previous nursing education. Transfer credits will be considered for any prior general education courses.

Experiential Learning Transfer credit is given only for two options below:

- LPN-RN Entry Point is an option for those students who already hold a current Florida Practical Nursing License without restrictions or public complaint. IIHCP recognizes the Florida Licensed Practical Nurses' knowledge and skill level and provides them the opportunity to receive up to 6 experiential learning transfer credits.
- Foreign Physician/BSN-RN Entry Point is an option for those students who already have attending training as a foreign physician or has earned the foreign equivalent of a Bachelor of Science degree in nursing. The students must provide proof of evaluation(s) of foreign credentials by a member of the National Association of Credential Evaluation Services (NACES). IIHCP recognizes their knowledge and skill level and provides them the opportunity to receive up to 22 experiential learning transfer credits.

General Education Courses (30 credits)

Program General Education Courses (20 semester credits):

- English Composition I (3)
- College Algebra (3)
- Principles of Public Speaking (2)
- General Psychology (3)
- Principles of Sociology (3)
- Introduction to Chemistry (2)
- Introduction to Chemistry Lab (1)
- Nutrition (3)

General education courses can be taken throughout the program. Specific course prerequisites may apply. See course descriptions for details.

Prerequisite General Education Courses (10 semester credits):

- Anatomy and Physiology I (2)
- Anatomy and Physiology I Lab (1)
- Anatomy and Physiology II (2)
- Anatomy and Physiology II Lab (1)
- Growth and Development (2)
- Microbiology (2)

After successful completion of the above prerequisite requirements, nursing students may begin the nursing concentration courses.

Nursing (ASN) Course Listing

COURSE	THEORY	LAB CLOCK HRS	CLINICAL CLOCK HRS	SEM. CREDITS
ENG 101: English Composition I (3.0 credit hrs.)	45	0	0	3
PSP 100: Introduction to Oral Communication/ Principles of Public Speaking (2.0 credit hrs.)	30	0	0	2
MAT 101: College Algebra** (3.0 credit hrs.)	45	0	0	3
SOC 101: Principles of Sociology** (3.0 credit hrs.)	45	0	0	3
BSC 100: Anatomy and Physiology I** (2.0 credit hrs.)	30	0	0	2
BSC 100L: Anatomy and Physiology I Lab** (1.0 credit hrs.)	0	30	0	1
PSY 100: General Psychology** (3.0 credit hrs.)	45	0	0	3
NUT 270: Nutrition (3.0 credit hrs.)	45	0	0	3
ICM 100: Introduction to Chemistry** (2.0 credit hrs.)	30	0	0	2
ICM 100L: Introduction to Chemistry Lab** (1.0 credit hrs.)	0	30	0	1

BSC 110: Anatomy and Physiology II** (2.0 credit hrs.)	30	0	0	2
BSC 110L: Anatomy and Physiology II Lab** (1.0 credit hrs.)	0	30	0	1
GAD 265: Growth and Development** (2.0 credit hrs.)	30	0	0	2
MIC 100: Microbiology** (2.0 credit hrs.)	30	0	0	2
NUR 100: Nursing Fundamentals (with HIV/AIDS, Medical Error Prevention and Safety, HIPPA) * (3.0 credit hrs.)	45	0	0	3
NUR 100L: Nursing Fundamentals Lab* (1.0 credit hrs.)	0	30	0	1
NUR 100C: Nursing Fundamental Clinical* (2.0 credit hrs.)	0	0	90	2
NUR 260: Health Assessment (2.0 credit hrs.)	30	0	0	2
NUR 278: Nursing Math (1.0 credit hrs.)	15	0	0	1
NUR 124: Pharmacology (2.0 credit hrs.)	30	0	0	2
NUR 122: Medical Surgical Nursing (3.0 credit hrs.)	45	0	0	3
NUR 122L: Medical Surgical Nursing Lab (1.0 credit hrs.)	0	30	0	1
NUR 122C: Medical Surgical Nursing Clinical (3.0 credit hrs.)	0	0	135	3
NUR 268: Legal Aspects of Nursing, Philosophy, Critical Thinking and Ethics (2.0 credit hrs.)	30	0	0	2
NUR 275: Cultural Issues in Nursing (1.0 credit hrs.)	15	0	0	1
NUR 277: Community Health Nursing (1.0 credit hrs.)	15	0	0	1
NUR 230: Advanced Medical Surgical Nursing (3.0 credit hrs.)	45	0	0	3
NUR 230L: Advanced Medical Surgical Nursing Lab (1.0 credit hrs.)	0	30	0	1
NUR 230C: Advanced Medical Surgical Nursing Clinical (2.0 credit hrs.)	0	0	90	2
NUR 242: Psychiatric Nursing/The Science of Psychiatric/Mental Health Nurse Practice (2.0 credit hrs.)	30	0	0	2
NUR 242C: Psychiatric Nursing Clinical/ The Science of Psychiatric /Mental Health Nurse Practice Clinical (1.0 credit hrs.)	0	0	45	1
NUR 114: Care of Adults I (2.0 credit hrs.)	30	0	0	2
NUR 120: Care of Adults II (2.0 credit hrs.)	30	0	0	2

NUR 232: Nursing Care for Women/The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) (2.0 credit hrs.)	30	0	0	2
NUR 232L: Nursing Care for Women/The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) Lab (1.0 credit hrs.)	0	30	0	1
NUR 232C: Nursing Care for Women Clinical / The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) Clinical (1.0 credit hrs.)	0	0	45	1
NUR 240: Pediatric Nursing /The Science of Nursing Practice with Children and Adolescent (2.0 credit hrs.)	30	0	0	2
NUR 240C: Pediatric Nursing Clinical/ The Science of Nursing Practice with Children and Adolescent Clinical (1.0 credit hrs.)	0	0	45	1
NUR 253: Nursing Leadership, Patient Education and Counseling (2.0 credit hrs.)	30	0	0	2
TOTALS	855	210	450	74
TOTAL PROGRAM CLOCK HOURS	1515			
TOTAL PROGRAM CREDIT HOURS	74			

Semester Credit Ratio: 1 Credit = 15 Clock Hours of Theory Instruction

1 Credit = 30 Clock Hours of Skill Lab

1 Credit = 45 Clock hour of Clinical

* waived courses for LPN-RN Option Program (up to 6 EC)

** waived courses for Foreign Physician/BSN-RN Option Program (up to 22 EC)

NURSING (BSN)

Program Credits: 127 credit hours (36 months)

Program Delivery: Residential

Credential Awarded: Bachelor of Science Degree

Program Description

The Bachelor of Science in Nursing Program is designed to prepare the student to become an effective nurse clinician capable of sound clinical judgment in a variety of healthcare settings and in the community. The curriculum enables students to acquire principles and knowledge from natural and behavioral sciences and blends this coursework with the science of nursing.

The Bachelor of Science in Nursing degree requires 127 semester credits. This BSN program is designed to be 36 months but the length of time to get the degree may vary depending upon how many credits you bring in with you to the program and if you choose to study part-time or full-time. The integration of the theory and clinical practice is designed to assist the student in the development of critical thinking and problem-solving skills. The program is designed to prepare

the graduate to sit for the National Council Licensure Examination (NCLEX) for registered nurses. The BSN Program enhances the career goals of students through professional study. The program provides an in-depth exploration of evidence -based practices and prepares student to become an effective nurse clinician capable of sound clinical judgment in a variety of healthcare settings and in the community.

Program Objectives

Upon completion of the program, the graduates will be able to:

1. Structure knowledge and skills to holistically fulfil & progress human potential.
2. Synthesize knowledge from scientific evidence that reflects nursing values, cultural, ethical & legal competence across the life span.
3. Determine best evidence in nursing judgement & decisions making to promote safety and quality care.
4. Justify acts of professional integrity and commitment to evidence-based practice (EBP) for the improvement of patient outcomes and promotion of the nursing profession.
5. Construct creative approaches in problem solving through inquiry, innovation, EBP and ongoing scholarship to foster the art and science of nursing.
6. Prioritize leadership to improve health care policy and patient outcomes.
7. Develop culturally competent and patient centered care for effective communication and collaboration with the patient, family and interprofessional team.
8. Utilize healthcare information systems and technologies to provide safe and evidence- based patient centered care.
9. Apply core competencies specific to the discipline of professional nursing.

Additional BSN Program Admission Requirements

In addition to general admissions requirements, BSN Program applicants must successfully complete all of the following:

- Florida Department of Law Enforcement Criminal background check (at expense of applicant)
- A negative urinary drug screen indicating a10 panel drug screen. (Quest Diagnostics or Concentra) (at expense of applicant)
- Completed application and submission of application fee.
- Must complete the Health Education Systems Incorporated (HESI) entrance examination with the composite score of 70 or higher.
- Successful completion of this process will result in the receipt of an official letter of acceptance to the Nursing Program
- Current LPN license in the state of Florida (for all transition students).

Students enrolling in this program must submit the following medical requirements:

- Current physical examination performed by an MD, DO, or ARNP
- Proof of the following vaccinations and titers:
 - ~ Hepatitis B series
 - ~ MMR (Rubella, Rubeola, Mumps)
 - ~ VZV (Varicella) Vaccine
- A negative Two-Step PPD result. Those students with a positive PPD result must submit a negative Chest X-ray Radiology Report confirming a chest x-ray every subsequent two years.
- Proof of tetanus booster within ten years.

- Results of a physical exam and PPD must be updated yearly.
- In addition, the student must have a valid CPR certification from the American Heart Association or American Red Cross
- Student documents must be current and complete in order to participate in any clinical practice learning experience that involves persons receiving care of any kind. Students who do not have the FBI/FDLE and Drug Screening clearance may not be able to complete the program and graduate. Students may also be asked to successfully complete clinical agency-mandated educational programs to participate in clinical learning experiences.
- Additional health requirements may be necessary for students practicing in specific clinical agencies. Affected students will be notified.

General Education Courses (57 credits)

Program General Education Courses (47 semester credits)

- English Composition I (3)
- English Composition II (3)
- Critical Thinking Strategies and Analysis (3)
- College Algebra (3)
- General Psychology (3)
- Introduction to Chemistry (2)
- Introduction to Chemistry Lab (1)
- Nutrition (3)
- Legal and Ethical Issues in Health Care (2)
- Healthcare Communication Methods (2)
- Principles of Sociology (3)
- Principles of Public Speaking (2)
- Intro to Research Methods (3)
- World Religion View (2)
- Sociology of Globalization (3)
- Cultural and Conflict Resolution (3)
- Introduction to Informatics (3)
- Intro to Epidemiology (3)

General education courses can be taken throughout the program. Specific course prerequisites may apply. See course descriptions for details.

Prerequisite General Education Courses (10 semester credits):

- Anatomy and Physiology I (2)
- Anatomy and Physiology I Lab (1)
- Anatomy and Physiology II (2)
- Anatomy and Physiology II Lab (1)
- Microbiology (2)
- Growth and Development (2)

After successful completion of the above prerequisite requirements, nursing students may begin the nursing concentration courses.

Nursing (BSN) Course Listing

COURSES	THEORY	LAB CLOCK HRS	CLINICAL CLOCK HRS	SEM. CREDI TS
ENG 101: English Composition I (3.0 credit hrs.)	45	0	0	3
PSP 100: Introduction to Oral Communication/Principles of Public Speaking (2.0 credit hrs.)	30	0	0	2
MAT 101: College Algebra** (3.0 credit hrs.)	45	0	0	3
GAD 265: Growth and Development** (2.0 credit hrs.)	30	0	0	2
BSC 100: Anatomy & Physiology I** (2.0 credit hrs.)	30	0	0	2
BSC 100L: Anatomy & Physiology I Lab** (1.0 credit hrs.)	0	30	0	1
ENG 102: English Composition II (3.0 credit hrs.)	45	0	0	3
BSC 110: Anatomy & Physiology II** (2.0 credit hrs.)	30	0	0	2
BSC 110L: Anatomy & Physiology II Lab** (1.0 credit hrs.)	0	30	0	1
ICM 100: Introduction to Chemistry** (2.0 credit hrs.)	30	0	0	2
ICM 100L: Introduction to Chemistry Lab** (1.0 credit hrs.)	0	30	0	1
PSY 100: General Psychology** (3.0 credit hrs.)	45	0	0	3
SOC 101: Principles of Sociology** (3.0 credit hrs.)	45	0	0	3
NUT 270: Nutrition (3.0 credit hrs.)	45	0	0	3
MIC 100: Microbiology** (2.0 credit hrs.)	30	0	0	2
LAW 300: Legal and Ethical Issues in Health Care (2.0 credit hrs.)	30	0	0	2
COM 305: Healthcare Communication Methods (2.0 credit hrs.)	30	0	0	2
NUR 275: Cultural Issues in Nursing (1.0 credit hrs.)	15	0	0	1
NUR 100: Nursing Fundamentals (with HIV/AIDS, HIPPA) * (3.0 credit hrs.)	45	0	0	3
NUR 100L: Nursing Fundamentals Lab* (1.0 credit hrs.)	0	30	0	1
NUR 100C: Nursing Fundamental Clinical* (2.0 credit hrs.)	0	0	90	2
NUR 278: Nursing Math (1.0 credit hrs.)	15	0	0	1
NUR 124: Pharmacology (with Medication Error Prevention) (3.0 credit hrs.)	45	0	0	3
NUR 260: Health Assessment (2.0 credit hrs.)	30	0	0	2
PHI 301: Critical Thinking Strategies and Analysis (3.0 credit hrs.)	45	0	0	3
NUR 300: Nursing Theoretical Concepts (3.0 credit hrs.)	45	0	0	3
NUR 122: Medical Surgical Nursing (3.0 credit hrs.)	45	0	0	3
NUR 122L: Medical Surgical Nursing Lab (1.0 credit hrs.)	0	30	0	1
NUR 122C: Medical Surgical Nursing Clinical (3.0 credit hrs.)	0	0	135	3
NUR 230: Advanced Medical Surgical Nursing (3.0 credit hrs.)	45	0	0	3
NUR 230L: Advanced Medical Surgical Nursing Lab (1.0 credit hrs.)	0	30	0	1
NUR 230C: Advanced Medical Surgical Nursing Clinical (3.0 credit hrs.)	0	0	135	3

NUR 310: Care of the Geriatric Client (2 credits)	30	0	0	2
REL 411: World Religion View (2.0 credit hrs.)	30	0	0	2
NUR 242: Psychiatric Nursing/The Science of Psychiatric/Mental Health Nurse Practice (3.0 credit hrs.)	45	0	0	3
NUR 242C: Psychiatric Nursing Clinical/ The Science of Psychiatric /Mental Health Nurse (2.0 credit hrs.)	0	0	90	2
NUR 350: Quality and Safety in Evidence-Based Care (4.0 credit hrs.)	60	0	0	4
PBH 322: Introduction to Epidemiology (3.0 credit hrs.)	45	0	0	3
NUR 232: Nursing Care for Woman/The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) (2.0 credit hrs.)	30	0	0	2
NUR 232L: Nursing Care for Woman/The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) Lab (1.0 credit hrs.)	0	30	0	1
NUR 232C: Nursing Care for Woman Clinical/ The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) Clinical (1.0 credit hrs.)	0	0	45	1
NUR 413: Palliative and Alternative Care Strategies in Nursing Practice (3.0 credit hrs.)	45	0	0	3
SOC 405 Sociology of Globalization (3.0 credit hrs.)	45	0	0	3
COS 405: Introduction to Informatics (3.0 credit hrs.)	45	0	0	3
NUR 240: Pediatric Nursing /The Science of Nursing Practice with Children and Adolescent (2.0 credit hrs.)	30	0	0	2
NUR 240C: Pediatric Nursing/ The Science of Nursing Practice with Children and Adolescent Clinical (1.0 credit hrs.)	0	0	45	1
NUR 277: Community Health Nursing (6.0 credit hrs.)	60	0	90	6
PSY 310: Introduction to Research Methods (3.0 credit hrs.)	45	0	0	3
ANT 420: Culture & Conflict Resolution (3.0 credit hrs.)	45	0	0	3
NUR 320: Topical Review of Nursing Practice (3.0 credit hrs.)	45	0	0	3
NUR 450: Advocacy and Public Policy (3.0 credit hrs.)	45	0	0	3
NUR 440: Nursing Leadership (3.0 credit hrs.)	45	0	0	3
NUR 460: Capstone Project (4.0 credit hrs.)	60	0	0	4
TOTALS	1590	210	630	127
TOTAL PROGRAM CLOCK HOURS		2430		
TOTAL PROGRAM CREDIT HOURS		127		

Semester Credit Ratio: 1 Credit = 15 Clock Hours of Theory Instruction
1 Credit = 30 Clock Hours of Skill Lab
1 Credit = 45 Clock hour of Clinical

SCHOOL OF MIDWIFERY

3-YEAR DIRECT ENTRY MIDWIFERY

Program Credits: 112 credit hours (156 Weeks)

Program Delivery: Residential

Credential Awarded: Associate of Science Degree

Program Description

IIHCP offers the Direct Entry Midwifery program as an Associate of Science as a full-time educational program. The Midwifery Program provides an education with a foundation in health science theory and clinical preparation in health care for women and newborns. The integration of the theory and clinical practice is designed to assist the student in the development of critical thinking and problem-solving skills. This program prepares the student for entry-level practice as a direct-entry midwife, and meets the educational requirements for applying to take the North American Registry of Midwives (NARM) exam. Some states may require additional clinical experience or a higher degree. The program has been designed to be completed in three years, however, the length of time to attain the degree may vary depending upon how many credits a student transfers into the program.

Program Objectives

Upon completion of the Associate of Science in Midwifery Program the graduate will be able to:

- Practice independently as a Florida Licensed Midwife
- Demonstrate knowledge and competency as defined by the MEAC and MANA Core Competencies and NARM Practical Skills.
- Provide care for essentially healthy women within the scope of practice as defined by the State of Florida and national midwifery organizations.
- Recognize and utilize the concepts of research as applied to evidence-based midwifery practice.
- Practice as an informed professional who is aware of community health, epidemiological concepts, and social service resources.
- Apply knowledge of historical and current professional issues to develop role identity and contribute to the growth of the profession of midwifery.
- Pass the NARM exam and qualify for national CPM certification.
- Contribute to the improvement of maternal and child health.

Additional Admission Requirements

In addition to the general admission requirements, Direct Entry Midwifery Program applicants must complete the following:

- Florida Department of Law Enforcement Criminal background check (at expense of applicant)
- Drug screening (Quest Diagnostics or Concentra) (at expense of applicant)
- Completed application and submission of application fee.
- Admissions interview with Chief of Midwifery Program Division or his/her designee and a 1-page essay in APA format stating motivations for applying to the program.

After acceptance into this program and before proceeding to courses in the midwifery concentration, enrollees must submit the following medical requirements:

- Current physical examination performed by an MD, DO, or ARNP.
- Proof of the following vaccinations and titers: Hepatitis B series, MMR (Rubella, Rubeola, and Mumps), tetanus booster, and VZV (Varicella).
- A negative Two-Step PPD result. Those students with a positive PPD result must submit a negative Chest X-ray Radiology Report confirming a chest x-ray every subsequent two years.
- A current American Heart Association or American Red Cross CPR for Healthcare Providers (BLS) certification.

Experiential Learning Transfer credit is given for the two options below:

- Prior Birth Observation Midwifery Entry Point is an option for those students who enter the midwifery program with documented birth observations which occurred in the 3 years prior to enrollment. IIHCP will accept up to 25 births towards the Florida-required observations, and these students will receive up to 6 experiential learning credits for MW 10232 Midwifery Practicum IA and MW 10233 Midwifery Practicum IB. All prior observed births must be documented, signed and submitted on the IIHCP-provided form(s).
- Childbirth Educator, Doula and/or Lactation Consultant EC is an option for those who have completed certificate (non-degree-bearing) courses and are enrolling in the midwifery program. Those who have a childbirth educator certificate from CAPP, ICEA, FOCEP, Birthing from Within, Bradley, Lamaze, or HypnoBirthing will receive one credit for MW-10011L Childbirth Education. Students with a doula certificate from DONA, CAPP, ALACE, ProDoula, ICEA, or SMC Full Circle Doula will receive one credit for MW-10612 Doula. Those with an IBCLC or CLC certificate will receive one credit for MW-10322 Breastfeeding/Lactation Counselor. All other certificates will be reviewed for equivalency on an individual basis.

General Education Courses (20 credits)

Program General Education Courses (14 semester credits):

- English Composition I (3)
- College Algebra (3)
- Principles of Public Speaking (2)
- General Psychology (3)
- Nutrition (3)

General education courses can be taken throughout the program. Specific course prerequisites may apply. See course descriptions for details.

Prerequisite General Education Courses (6 semester credits):

- Anatomy and Physiology I (2)
- Anatomy and Physiology I Lab (1)
- Anatomy and Physiology II (2)
- Anatomy and Physiology II Lab (1)

After successful completion of the above prerequisite requirements, midwifery students may begin the midwifery concentration courses.

3-Year Direct Entry Midwifery Course Listing

COURSE NUMBER/TITLE AND CREDIT HOURS	THEORY CLOCK HRS	LAB CLOCK HRS	CLINICAL CLOCK HRS	SEM. CREDITS
ENG-101: English Composition I (3.0 credit hrs)	45	0	0	3
PSP-100: Principles of Public Speaking (2.0 credit hrs)	30	0	0	2
MAT-101: College Algebra (3.0 credit hrs)	45	0	0	3
MW-10011L: Childbirth Education Lab (1.0 credit hr)	0	30	0	1
BSC-100: Anatomy and Physiology I (2.0 credit hrs)	30	0	0	2
BSC-100L: Anatomy and Physiology I Lab (1.0 credit hr)	0	30	0	1
MW-10232: Midwifery Practicum IA (3.0 credit hrs)	0	0	135	3
NUT-270: Nutrition (3.0 credit hrs)	45	0	0	3
BSC-110: Anatomy and Physiology II (2.0 credit hrs)	30	0	0	2
BSC-110L: Anatomy and Physiology II Lab (1.0 credit hr)	0	30	0	1
MW-10312: Chemistry for Midwives (1.0 credit hr)	15	0	0	1
MW-10312L: Chemistry for Midwives Lab (1.0 credit hr)	0	30	0	1
MW-10113: Microbiology for Midwives (1.0 credit hr)	15	0	0	1
MW-10113L: Microbiology Lab (1.0 credit hr)	0	30	0	1
NUR-260: Health Assessment (2.0 credit hrs)	30	0	0	2
MW-10111: Midwifery Skills I (2.0 credit hrs)	30	0	0	2
MW-10612: Doula (1.0 credit hrs)	15	0	0	1
NUR-125: Pharmacology (2.0 credit hrs)	30	0	0	2
MW-10233: Midwifery Practicum IB (3.0 credit hr)	0	0	135	3
MW-10233L: Midwifery Practicum IB Lab (1.0 credit hrs)	0	30	0	1
MW-10311: History of Midwifery (3.0 credit hrs)	45	0	0	3
MW-10121: Reproductive Anatomy and Physiology (3.0 credit hrs)	45	0	0	3
MW-10121L: Reproductive Anatomy and Physiology Lab (1.0 credit hr)	0	30	0	1
MW-10213: Antepartum (3.0 credit hrs)	45	0	0	3
MW-10423: Midwifery Practicum II A (3.0 credit hr)	0	0	135	3
MW-10423L: Midwifery Practicum II A Lab (1.0 credit hrs)	0	30	0	1
MW-10223: Midwifery Fundamentals [incl. HIV/AIDS, HIPAA] (1.0 credit hr)	15	0	0	1
MW-10221: Intrapartum (3.0 credit hrs)	45	0	0	3
MW-10812: Pharmacology for Midwives (2.0 credit hrs)	30	0	0	2
MW-10122: Postpartum (2.0 credit hrs)	30	0	0	2
MW-10222: Newborn (2.0 credit hrs)	30	0	0	2
MW-10431: Midwifery Practicum II B (3.0 credit hr)	0	0	135	3
MW-10431L: Midwifery Practicum II B Lab (1.0 credit hrs)	0	30	0	1
MW-10112: Midwifery Skills II (2.0 credit hrs)	30	0	0	2
MW-10112L: Midwifery Skills II Lab (1.0 credit hr)	0	30	0	1

MW-10313: Diagnostic Testing for Midwives (1.0 credit hr)	15	0	0	1	
MW-10321: Suturing for Midwives (1.0 credit hr)	15	0	0	1	
PSY-100: General Psychology (3.0 credit hrs)	45	0	0	3	
MW-10521: Midwifery Practicum II C (3.0 credit hr)	0	0	135	3	
MW-10521L: Midwifery Practicum II C Lab (1.0 credit hrs)	0	30	0	1	
MW-10613: Midwifery Practicum III A (3.0 credit hr)	15	0	90	3	
MW-10613L: Midwifery Practicum III A Lab (1.0 credit hrs)	0	30	0	1	
MW-10123: Public Health / WIC / Domestic Violence (3.0 credit hrs)	45	0	0	3	
MW-10322: Breastfeeding/Lactation Counselor (2.0 credit hrs)	30	0	0	2	
MW-10421: Midwifery Counseling/Psychology for Midwives (3.0 credit hrs)	45	0	0	3	
MW-10231: Traditional Healing Modalities (1.0 credit hr)	15	0	0	1	
MW-10131: Gynecology and Women's Health (3.0 credit hrs)	45	0	0	3	
MW-10131L: Gynecology and Women's Health Lab (1.0 credit hr)	0	30	0	1	
MW-10712: Midwifery Practicum III B (3.0 credit hr)	0	0	135	3	
MW-10712L: Midwifery Practicum III B Lab (1.0 credit hrs)	0	30	0	1	
MW-10132: Issues in Professional Midwifery I (3.0 credit hrs)	45	0	0	3	
MW-10513: Diversity/Cultural Competency (2.0 credit hrs)	30	0	0	2	
MW-10413: Working with Florida Law and Rules (1.0 cr. hr)	15	0	0	1	
MW-10822: Midwifery Practicum III C (3.0 credit hr)	0	0	135	3	
MW-10822L: Midwifery Practicum III C Lab (1.0 credit hrs)	0	30	0	1	
MW-10133: Issues in Professional Midwifery II (3.0 credit hrs)	45	0	0	3	
MW-10932: Capstone and Exit Exam Review (2.0 credit hrs)	30	0	0	2	
PROGRAM TOTALS	Total Credits: 112	1095	450	1080	112
	Total Clock Hours: 2625				

Semester Credit Ratio: 1 Credit = 15 Clock Hours of Theory Instruction
1 Credit = 30 Clock Hours of Skill Lab
1 Credit = 45 Clock hour of Clinical

COURSE DESCRIPTIONS

(Listed Alphabetically)

ANT 420 Culture and Conflict Resolution

3 Credits (45 hours theory)

This course will explore these differences and consider the various models' scholars have been developing to help us cope with cultural challenges. Indeed, these models suggest ways to transform cultural barriers into bridges. Negotiating is a comprehensive training tool for executives, officials and others engaged in cross-cultural negotiation. The negotiation will also open an opportunity to deeply understand selected cross-cultural conflicts. Coexistence draws from numerous cases to illustrate what countries can do after violent ethnic conflict subsides to rebuild society. Student will be able to conduct cultural assessment and analysis, demonstrate approaches in handling challenges of doing cultural analysis, understanding one's own cultural biases, basic differences in how various cultures deal with individuals' "core concerns", identify ways in which cultural variables affect how people negotiate and otherwise deal with conflict, develop best practices in becoming an effective inter-cultural negotiator, apply strategies to guide activities in promoting multicultural teams, use media and technology to foster cultural inclusion and sensitivity, demonstrate cultural skills in listening, responding, asserting, problem solving, and dealing with conflict.

Prerequisites: None

Corequisites: None

BSC 100 Anatomy and Physiology I

2 Credits (30 hours theory)

This course will introduce the student to the shape, structure, and function of the human body and its parts. Content includes basic anatomy and directional terminology, structure and function of body systems and special senses, fundamental concepts and principles of body organization, histology, and hematology. Students will be able to describe the structural and function organization of the body, explain the characteristics of life, use anatomical terminology, describe how the body maintains homeostasis, relate chemistry to the field of anatomy and physiology, describe how cells function and divide, discuss the structures and functions of the integumentary, skeletal, muscular, and nervous systems, describe how muscles, bones, and nerves work together to create movement, describe the structure and function of sensory organs, compare healthy and diseased tissues, name several diseases and disorders of the body and explain what causes them, explain how diseases and disorders of the body are detected and treated, describe the interactions between various organ systems in the body.

Prerequisites: None

Corequisites: BSC100L

BSC 100L Anatomy and Physiology I Lab

1 Credit (30 hours lab)

This course accompanies BSC 100. Lab time provides hands-on study of the structure and function of the human body. Topics include a study of the body systems as well as an introduction to homeostasis, cells, tissues, nutrition, acid-base balance, and electrolytes. Laboratory exercises include studying structures from available anatomical models. The use of LIRN Interactive

Anatomy and Physiology, functional light microscopes and Saladin resources will be made available for students.

Prerequisites: None

Corequisites: BSC 100

BSC 110 Anatomy and Physiology II

2 Credits (30 hours theory)

This course describes the relationships of body systems in providing client care, the structure and function of the respiratory system, cardiovascular system, musculoskeletal system, nervous, skin, and sensory systems, reproductive system, urinary systems, digestive systems, and endocrine system. An overview of the human development process and the different stages of human growth is included, as are the functions of blood, composition of blood, blood coagulation, blood grouping, and diagnostic blood tests, transportation and exchange throughout the body, the regulation of blood pressure, the structures and functions of the lymphatic system, basic immunology, nutrition, metabolism, temperature regulation, electrolyte and acid-base balance in the body, and an overview of human growth, development, and aging.

Prerequisites: BSC100, BSC100L

Corequisites: BSC110L

BSC 110L Anatomy and Physiology II Lab

1 Credit (30 hours lab)

This course accompanies BSC110. Focus is on the organization of the cardiovascular, respiratory, lymphatic, endocrine, urinary and reproductive systems in a laboratory setting. Class discussions cover the cellular, tissue, and organ level organization of each system. Functional significances as well as clinical correlations of some structures are also covered. Special focus will be on fertilization and reproduction, pregnancy and lactation, coronary and cerebrovascular circulation. Laboratory exercises include studying structures from available anatomical models. The use of LIRN Interactive Anatomy and Physiology, functional light microscopes and Saladin resources will be made available for students.

Prerequisites: BSC100, BSC100L

Corequisite: BSC110

COM 305 Healthcare Communication Methods

2 Credits (30 hours theory)

Designed to help students identify, analyze, and apply concepts, theories and methodologies related to health communication in various settings and at various levels of influence. Emphasis will be placed on learning how to design, communicate and evaluate effective health promotion messages. Student will be able to analyze and describe how historical, social, political, and cultural factors affect health communication and healthcare, articulate the ways in which different models of healthcare affect and reflect health communication, explore, analyze, and synthesize research and personal experience on narratively making sense of illness, describe the communication of patients, health caregivers, and family caregivers and how the perspectives inform, differ from, and intersect with one another, define the role of communication in maintaining health and coping with illness and death, identify the various approaches for translating research into practice, including community based participatory research, education, edutainment, documentaries, and key steps in planning, implementing, and assessing health promotion campaigns, understand and persuasively articulate how health communication matters to you, to others, and to society,

examine the influence of various communication modes in health care education and promotion such as Instagram, twitter, and blogs.

Prerequisites: None

Corequisites: None

COS 405 Introduction to Informatics

3 Credits (45 hours theory)

This course provides introduction to fundamental topics in Informatics while developing a basic understanding of Information Theory. Additionally, during the course students will have an opportunity to examine the forces driving the migration to digital information systems in health care, and the associated desired goals for improvements in value, outcomes, quality, and costs efficiencies. Health information technology and systems are explored for their impact on population health, workflow process improvement and fiscal bearing. The course explores data-driven science within the realm of clinical and translational research to assist the nurse in advanced roles to mine electronic data sets and to prepare for the future, with skills for knowledge management to support evidence-based practice and research application. Student will be able to design, select, use, and evaluate programs that evaluate and monitor outcomes of care, care systems, and quality improvement including consumer use of healthcare information, analyze and communicate critical elements necessary to the selection, use, and evaluation of healthcare information systems and patient care technology, utilize information from databases for IT systems improvements, provide leadership in the evaluation and resolution of ethical and legal issues within healthcare systems relating to the use of information, information technology, communication networks, and patient care technology, evaluate consumer health information sources for accuracy, timeliness, and appropriateness.

Prerequisites: None

Corequisites: None

ENG-101 English Composition I

3 Credits (45 hours theory)

This course includes fundamentals of expository writing, rhetorical patterns and a review of mechanics, syntax and grammar. Students learn to write essays which are unified, thorough, clear and convincing. Students read essays to augment critical reading skills. They learn the research, reasoning and organizational skills necessary for effective academic and research writing.

Prerequisites: None

Corequisites: None

ENG 102 English Composition II

3 Credits (45 hours theory)

This course is a continuation of ENG 101 with emphasis on the longer composition and the process of documentation. Techniques of research are taught, culminating in the production of an original, extensive, multiple source, fully documented, literary research paper. Informational literacy is stressed through advanced library skills as well as hands-on experience utilizing computers in researching and developing projects. Interpretive skills are developed through the introduction of literature.

Student will be able to write a fully documented, multiple source, literary research paper with citations based on the result of personal investigation, efficiently use the library as a research facility and the Internet as a research tool, evaluate research sources, both written and electronic,

demonstrate effective composition skills through the writing of critical essays about literary elements, define and apply terms and concepts used in literary discussion.

Prerequisites: ENG101

Corequisites: None

GAD 265 Growth and Development

2 Credits (30 hours theory)

The course is designed to provide a study of the development of the individual from conception through adulthood. Theories and factual content underlying current thinking and research are examined, as well as the processes and influences affecting the developing person. The focus is on biological, social, emotional, and intellectual aspects across the lifespan. Student will be able to appreciate the influences of government, culture and family on growth and development, understand prenatal factors related to growth and development identify the physical characteristics, psychosocial and developmental tasks, and cognitive development, associated with each developmental stage across the life span, identify parental growth and development across the life span and appropriate health care interventions, identify methods of effective teaching, health promotion and accident prevention across the life span, appreciate the goals of Health People as related to each stage of development, understand concepts related to loss grief and bereavement throughout the life cycle.

Prerequisites: None

Corequisites: None

ICM 100 Introduction to Chemistry

2 Credits (30 hours theory)

This course introduces principles of chemistry and a brief introduction to organic chemistry. Course topics include: chemical measurements, matter and energy, atomic structure, chemical bonding, formula writing, naming inorganic compounds, stoichiometry, and ideal gases, solutions, acid and bases and equilibrium, an introduction to organic chemistry: hydrocarbons, alcohols, thiols, ethers, aldehydes and ketones, carbohydrates, carboxylic acids, esters, amines, and amides, lipids, amino acids, proteins and enzymes, nucleic acids, protein synthesis, metabolic pathways and energy production. This course includes an interactive virtual laboratory component.

Prerequisites: None

Corequisite: ICM100L

ICM 100L Introduction to Chemistry Lab

1 Credit (30 hours lab)

Prerequisites: None Corequisites: ICM100

This course accompanies ICM100. Focuses on the development of the fundamental principles of chemistry and their applications in a laboratory setting. Chemical nomenclature, stoichiometry, atomic structure, bonding theories, thermochemistry, periodic properties, solution calculations, gas laws and the properties of solids and liquids are among the topics practiced.

Prerequisites: None

Corequisites: ICM100

LAW300: Legal and Ethical Issues in Health Care

2 credits (30 hours theory)

This course presents an overview of legal and ethical issues in health care. The course focuses on the ethical and legal aspects of nursing, exploring ethical issues, ethical decision making and legal

accountability in various populations. It also introduces the use of critical thinking skills in the context of human conflict. Emphasis is on evaluating information, problem solving, approaching cross-cultural perspectives, and resolving controversies and dilemmas. Student will be able to analyze issues of law and ethics as related to health care, apply the primary decision-making models for examining ethical dilemmas, appreciate why an understanding of the legal profession is necessary for a healthcare professional, determine the similarities and differences between laws, ethics, and moral issues, identify and consider ethical issues relevant to health policy development and implementation, assess the importance of confidentiality in the health care setting from both a legal and ethical standpoint, analyze the impact that local, state, and federal legislation have on practices found in health care, demonstrate knowledge of legal issues impacting consumers, patients, providers and health care organizations, evaluate the effect of personal ethics on personal job performance in a health care setting.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265

Corequisites: None

MAT-101 College Algebra

3 Credits (45 hours theory)

This course will include, but is not limited to, the following concepts: quadratic, polynomial and radical equations, linear functions and their graphs, systems of linear equations, functions and their properties and triangles and trigonometric functions. Activities will include solving problems and using appropriate technological tools

Prerequisites: None

Corequisites: None

MIC 100 Microbiology

2 Credits (30 hours theory)

The purpose of this course is to provide a survey of the microorganisms, their environments, and their interactions with multi-cellular organisms, particularly humans. The course concentrates on the microorganisms which are pathogenic, the diseases they cause, treatments for the diseases, and the prevention for those diseases. The student is responsible for assignments (such as designated papers from the scientific literature) that add to the theory material. This course is designed for students needing preparation in microbiology as required for allied health programs. Students will be able to distinguish microorganisms based on specific metabolism, differentiate between prokaryotic and eukaryotic microbes, describe and differentiate gram-positive and gram-negative microorganisms, understand principles and concepts related to microbial growth and transmission, discuss viral multiplication and transmission, and explain the unique structures of fungi, algae, and protozoans.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L

Corequisites: None

MW-10011L Childbirth Education Lab

1 Credit (30 hours lab)

The learner will become familiar with the basic principles of childbirth education and its place within a midwifery practice. This class emphasizes healthcare and counseling skills under the framework described within the Midwives' Model of Care. Covered topics include the history of childbirth education, effective teaching methods, nutritional needs, health and lifestyle habits appropriate for the childbearing person, principles of informed consent and client decision-making,

diversity issues, childbirth-related terminology, and professional communication skills. Assessment includes student presentation within simulated childbirth education class environment.

Prerequisites: None

Corequisites: None

MW-10111 Midwifery Skills I

2 Credits (30 hours theory)

This foundational course introduces the theory and performance of basic midwifery healthcare skills essential to a career in midwifery. Students will gain an understanding of medical terminology relevant to midwifery and learn to properly chart clients' records; learn to develop healthcare plans; explore principles of body mechanics, utilization of therapeutic communication techniques and aseptic and sterile techniques; be able to assess client hydration and elimination status and identify need for intervention with therapeutic measures; and study prenatal care components. This course provides a basic academic foundation from which students will build a comprehensive understanding of the basic skills used by a midwife caring for a healthy mother and fetus during the antepartum period.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L

Corequisites: NUR260

MW-10112 Midwifery Skills II

2 Credits (30 hours theory)

This course is a continuation of Midwifery Skills I, with emphasis placed on development of advanced healthcare knowledge relevant to midwifery practice, building upon information learned in NUR-260 and MW-10111. This course provides a basic academic foundation from which students will build a comprehensive understanding of the basic skills used by a midwife caring for a healthy mother and fetus during the intrapartum and postpartum periods, plus advanced skills for the antepartum. Skills include injection, venipuncture, IV initiation and maintenance, catheterization, and neonatal assessment including newborn screening (via blood sampling, hearing screen, and pulse oximetry). This course also includes review and competency of basic skills and tools utilized during the antepartum period.

Prerequisites: NUR260, MW-10111

Corequisite: MW-10112L

MW-10112L Midwifery Skills II Lab

1 Credit (30 hours lab)

This course is a corequisite of MW-10112 Midwifery Skills II, with emphasis placed on development of advanced healthcare skills relevant to midwifery practice, building upon skills learned in NUR-260 and MW-10111. This course provides a basic academic foundation from which students will build a comprehensive understanding of the basic skills used by a midwife caring for a healthy mother and fetus during the intrapartum and postpartum periods, plus advanced skills for the antepartum. This course covers the use of techniques, instruments and equipment that are essential to assessing and helping to maintain the physical well-being of the client. Skills are framed in the context of OSHA regulations as they relate to the midwifery workplace, and the use of clean and aseptic technique and universal precautions. This course uses current research in midwifery to broaden the student's understanding of NARM skills and MANA core competencies learned under clinical supervision.

Prerequisites: NUR260, MW-10111

Corequisite: MW-10112

MW-10113 Microbiology for Midwives

1 Credit (15 hours theory)

This course will provide the student with a broad overview of the principles of microbiology and basic immunology necessary for midwifery education. Students will be encouraged to think critically and will become familiar with microscopic work, antibiotic sensitivity studies, herbal remedies, scientific literature and research methods, and interpretation of lab reports. Emphasis will also be placed on practical application of these principles, including biological mechanisms of prenatal testing and childhood immunizations.

Prerequisites: BSC100, BSC100L

Corequisites: BSC110, BSC110L, MW-10113L

MW-10113L Microbiology Lab

1 Credit (30 hours lab)

This course will provide the student with a broad overview of the principles of microbiology necessary for midwifery practice. Students will become familiar with the microscope: it's parts, care and utilization. They will practice and demonstrate application of proper microscopic technique as utilized during the antepartum, intrapartum and postpartum periods, as well during well-woman gynecologic care. This course is specifically offered to midwifery students as a laboratory complement to MIC-100.

Prerequisites: BSC100, BSC100L

Corequisite: BSC110, BSC110L, MW-10113

MW-10121 Reproductive Anatomy and Physiology

3 Credits (45 hours theory)

This is a course developed for midwifery students. Information will build on knowledge gained in the Anatomy and Physiology courses to provide an in-depth understanding of anatomy of the male and female reproductive systems and female pelvic architecture. The menstrual cycle, pregnancy, birth and lactation are some of the topics to be studied from a biophysical perspective. This course also includes genetics, conception, embryology and fetal development.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L

Corequisite: MW-10121L

MW-10121L Reproductive Anatomy and Physiology Lab

1 Credit (30 hours lab)

This course accompanies MW-10121 and builds on the information from BSC110L, in a course developed specifically for midwifery students. Focus is on the organization of the reproductive system and on human development in a laboratory setting. Functional significances as well as clinical correlations of some structures are also covered. Special focus will be on fertilization and reproduction, pregnancy and lactation. Laboratory exercises include studying structures from available anatomical models. The use of LIRN Interactive Anatomy and Physiology is provided.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L

Corequisite: MW-10121

MW-10122 Postpartum

2 Credits (30 hours theory)

In this course the midwifery student will gain an understanding of the normal events of the entire postpartum period, learn to assess for deviations from normal, and identify the appropriate response. Postpartum hemorrhage – immediate and delayed – including pharmacological and non-

pharmacological management, are covered in depth. This course also covers other postpartum complications and disease states, including risk screening during the postpartum period, and need for consultation, collaboration and/or referral. The causes of postpartum discomforts and how to alleviate them will be discussed. Postpartum nutritional requirements, evaluations and counseling of the client will be covered, and students will learn how to monitor the needs of the mother and child in the “fourth trimester,” including conducting of postpartum visits. Upon completion of this class, students will be able to recognize deviations in the postpartum period and respond with appropriate intervention, support maternal well-being and parent-newborn attachment, and screen for postpartum mood disorders. The students will gain an understanding of how to assess the breasts postpartum and how this relates to critical breastfeeding support for mothers.

Prerequisites: MW-10111, MW-10213, MW-10121, MW-10121L

Corequisites: MW-10221, MW-10222

MW-10123 Public Health, WIC, Domestic Violence & Sex Trafficking Awareness 3 Credits (45 hours theory)

This course will review the structure of the Public Health System at the federal, state and local levels with regard to how these impact the community and prevention of disease, illnesses and mortality. Students will put health into a community context, including statistics, policy making and legislation. Students will become conversant in public programs such as WIC (Women, Infants, and Children), in providing counseling so that eligible clients can access available services, and in addressing those clients who are at nutritional risk. Students will also review screening for domestic violence and develop skills for recognizing at-risk behaviors – including substance abuse, family violence, and child neglect/abuse – review requirements for mandatory reporting, learn the concept of trauma-informed care, gain an awareness of sex trafficking along with the tools to recognize those who being exploited, and explore community resources for victims of domestic violence and/or sex trafficking.

Prerequisites: MW-10223, PSY100

Corequisites: MW10421

MW-10131 Gynecology and Women’s Health 3 Credits (45 hours theory)

This course is an introduction to the fundamentals of well woman care from adolescence through menopause, including history and physical examination, methods of contraception, infertility, counseling for unplanned/unwanted pregnancy, human sexuality, and STIs. Students will gain the knowledge and skills to provide care, support and information to women regarding their overall reproductive health, including understanding the normal life cycle of women; causes of, evaluation of, and treatment for problems associated with the female reproductive system; information and provision of and/or referral for hormonal, mechanical and surgical methods of contraception; provision of options counseling for unwanted pregnancies, including methods of therapeutic abortion; provision of options counseling for infertility; interpretation of lab results; detection and treatment for STIs, UTIs and vaginal infections; support strategies for victims of gender-based violence; changes in pre, peri and post-menopause including hormone replacement; familiarity with national recommendations for periodic health screening for women; and creation of a plan of care for the well woman during the lifespan.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MW-10223, NUR260

Corequisite: MW-10131L

MW-10131L Gynecology and Women's Health Lab

1 Credit (30 hours lab)

This course is complementary to MW-10131 Gynecology and Women's Health. Students will provide hands-on practice and demonstration in well woman care, including pelvic exam, pelvimetry, bimanual exam and speculum exam, breast exam, and specimen collection within a gynecologic practice. This course is designed to guide students through the basic principles of providing care during the inter-conception, pre-conception and/or well-woman periods. Concepts of health promotion and cultural sensitivity within the context of provision of care will be emphasized. This course will broaden the student's understanding of NARM skills and MANA core competencies learned under clinical supervision.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MW-10223, NUR260

Corequisite: MW-10131, MW-10113L

MW-10132 Issues in Professional Midwifery I

3 Credits (45 hours theory)

This course provides in-depth consideration of the professional, legal, and ethical issues related to establishing and maintaining a practice, the business aspects of midwifery – including coding and billing, malpractice insurance, Medicaid – as well as concepts such as shared decision-making, informed consent, informed refusal, protocols, guidelines, and community standards of care. Ethical behaviors, professional appearance, liability, and responsibility of the health professional are included. This course will broaden the student's understanding of those issues encountered within independent midwifery practices. The benefits and problems of working with insurance, HMOs and Medicaid and the requirements of operating a business are studied. This course is essential for student midwives who expect to open their own practice upon graduation.

Prerequisite: MW-10311

Corequisite: None

MW-10133 Issues in Professional Midwifery II

3 Credits (45 hours theory)

This course provides an exploration of those issues most relevant for the student who is about to graduate, covering concepts of 'best practice,' collaborative management, consultation, referral, transport, peer review, benchmarking, statistics collection, and selfcare. This course will also focus on Florida Statute 467 Midwifery Practice Act and 64B24 in the Florida Administrative Code. The history of law, the legislative process, and the rule-making process will be covered, as well as the roles of the Council of Licensed Midwifery, the Department of Health and the Midwives Association of Florida. Students will compare and contrast national standards such as NARM skills, MEAC standards and MANA core competencies to the Florida statute. Students will also become familiar with, and understand the midwife's responsibilities, in the completion of FL birth certificates. At the end of this course, students will be able to describe strategies for the establishment of a Florida LM practice, and be able to articulate the role of the midwife as a change agent in the community.

Prerequisite: MW-10132

Corequisite: MW-10413

MW-10213 Antepartum

3 Credits (45 hours theory)

This course will provide the student midwife with didactic material necessary to provide care from the initial contact with a client through the onset of labor. Students will explore a wide range of

topics including the probable, presumptive and positive signs of pregnancy, genetics, fetal development, physiologic basis of solutions for the common discomforts of pregnancy, deviations from the normal pregnancy, identification of disease conditions that may affect pregnancy, risk assessment, and the integration of skills needed to provide comprehensive antepartum care. The student will also develop educational materials for use with clients. The class will contrast and compare the medical and midwifery models while providing the foundation for the student who is providing care under preceptor supervision at clinical sites. This course uses current research in midwifery and obstetrics to broaden the student's understanding of NARM skills and MANA core competencies learned under clinical supervision.

Prerequisites: NUT270, MW-10612, MW-10233, MW-10233L

Corequisites: MW-10111, MW-10121, MW-10121L

MW-10221 Intrapartum

3 Credits (45 hours theory)

Midwifery students will learn the steps of the normal labor process including mechanisms of labor and birth, how to assess the mother and neonate's well-being during labor, and how to assess variations of normal versus complications in each stage of labor. Students will learn to relate the anatomy and physiology of the maternal pelvis and fetus covered in MW-10121 and MW-10121L to the process of labor, to synthesize their knowledge of the risks and benefits of management options. Topics covered include methods for assessing the mother and child's well-being in a variety of care setting, labor management, implementation of a risk-screening approach to the intrapartum period, managing selected intrapartum emergencies, and addressing the psychosocial needs of laboring clients and their families. Upon completion of the course students will demonstrate knowledge and management of the normal labor and delivery, as well as be able to recognize complications and use appropriate interventions, including knowledge of when to consult, collaborate and/or transfer care. This course uses current research to broaden student understanding of midwifery skills and core competencies.

Prerequisites: MW-10111, MW-10612, MW-10213, MW-10121, MW-10121L

Corequisites: MW-10122, MW-10222, MW-10812

MW-10222 Newborn

2 Credits (30 hours theory)

In this course the student midwife will focus on normal newborn physical and behavioral characteristics and identify common complications affecting the neonate. The transition from fetus to neonate, including cardiac and respiratory transition from intra- to extra-uterine life will be explored in depth. Additional topic include: signs and symptoms of impending neonatal problems; physical examination of the newborn; gestational age assessment; pediatric concerns in infancy, including circumcision, feeding, immunizations, metabolic screening, hearing screening, and CHD screening; wake/sleep cycle; common newborn medications; a risk-screening assessment to determine when transfer to the NICU is indicated; assessment for jaundice; and on-going newborn home visits through six weeks of life.

Prerequisites: MW-10111, MW-10612, MW-10213, MW-10121, MW-10121L

Corequisites: MW-10122, MW-10221, MW-10812

MW-10223 Midwifery Fundamentals (with HIV/AIDS & HIPAA)

1 Credit (15 hours theory)

The course provides students with knowledge of theoretical knowledge and foundation concepts related to the role of the healthcare provider in care delivery. The course introduces the student to

the theoretical concepts and clinical responsibilities in managing midwifery care, including HIPAA, confidentiality and maintenance of health records. Additional theoretical instruction and clinical application will focus on personal, family, and community health concepts; students will gain an essential understanding of immune deficiency diseases, with an emphasis on effects during pregnancy, childbirth and lactation. Students will learn about prevention, transmission, progression and treatment of HIV/AIDS.

Prerequisites: None

Corequisite: None

MW-10231 Traditional Healing Modalities

1 Credit (15 hours theory)

This course will provide an overview of alternatives to allopathic medicine. Introduction will be provided to herbal medicine, naturopathy, homeopathy, chiropractic, massage, acupuncture/traditional Chinese medicine, and functional medicine. Specific alternative medications and their use within the antepartum, intrapartum, postpartum, and well-woman practice, will be emphasized; this course will also cover contraindications to use when indicated.

Prerequisites: NUR124, MW-10812, MW-10213, MW-10221, MW-10122

Corequisite: MW-10131

MW-10232 Midwifery Practicum IA

3 Credits (135 hours clinical)

Students will be placed into clinical sites which may include birth centers, hospitals and/or home birth practices, for observation. Students will chart all encounters utilizing a student tracking system, recording case logs and time logs, and completing daily evaluations and birth management reports. Students will also begin documenting NARM skills and MANA core competencies demonstrated under clinical supervision, with preceptor approval documented. During the classroom hours, students will meet to discuss their experiences at clinical sites; the concept of confidentiality will be emphasized. This course teaches observation and charting, including legal considerations, with emphasis on the role of the student observer. Current research in midwifery is used to broaden the student's understanding of NARM skills and MANA core competencies.

Prerequisites: ENG101, PSP100

Corequisite: None

MW-10233 Midwifery Practicum IB

3 Credits (135 hours clinical)

Students will continue their placement in clinical sites for observation and preliminary hands-on clinical participation, with a focus on antepartum skills and basic birth support skills. Emphasis is placed on those skills taught in the concurrent courses in order to tie in with experiences within their clinical placement sites. Students will continue to utilize a student tracking system to record case & time logs, daily evaluations, birth management reports, and to log performance of skills demonstrated under preceptor supervision.

Prerequisites: MW-10232, MW-10232L, MW-10011

Corequisites: MW-10233L, MW-10612

MW-10233L Midwifery Practicum IB Lab

1 Credit (30 hours lab)

Students will review clinical skills pertinent to the antepartum period, placing these experiences within the context of their experiences at assigned clinical sites. Material presented in the

concurrent didactic courses will be integrated into laboratory simulations as the learners connect theory to practice, including case reviews taken from normal antepartum care.

Prerequisites: MW-10232, MW-10232L, MW-10011

Corequisites: MW-10233, MW-10111, MW-10612

MW-10311 History of Midwifery

3 Credits (45 hours theory)

This course provides a broad exploration of the history, culture, and politics of midwifery in the United States from the 19th and 20th centuries through the current era. Students learn about the changes that took place in early medicine and dominant American culture which led to a severe decline in midwifery care and the subsequent effects on childbearing women. Special attention is given to political topics such as the development of the midwifery profession in the US, issues of licensing and education, the medicalization of childbirth, the natural childbirth movement, and the rise of homebirth midwifery, to help students understand the world they are preparing to practice in today. Diversity, religion, and cultural influences on maternal healthcare will be covered through exploration of the community and social determinants of health. Students will be introduced to cultural competency in preparation for their work with diverse client populations.

Prerequisite: None

Corequisite: MW-10612

MW-10312 Chemistry for Midwives

15 hours theory/1 credit

This course is a general introduction to chemistry course that incorporates both lectures in developing an understanding of chemical concepts and practices. This course is designed for students who are in the midwifery program as part of their curriculum. It is mainly concerned with the basic skills and conventions for chemistry and is suitable for students who have not taken any previous chemistry. The various principles of chemical behavior are discussed and correlated with other sciences. Topics include bonding, structure, reactivity, stoichiometry, gas laws, solutions, solubility, equilibrium, energy relationships, the periodic table, an introduction to organic chemistry and hydrocarbons. MW-10312 must be taken concurrently with MW-10312L.

Prerequisites: MAT101

Corequisites: MW-10312L

MW-10312L Chemistry for Midwives Lab

30 hours lab/1 credit

This laboratory course is a general introduction to chemistry course that incorporates laboratory experiments in developing an understanding of chemical concepts and practices. The goals of the laboratory are to train the student in safe, accurate, and standard laboratory procedures while giving direct experience with the chemical phenomena and principles being taught in the lectures. The student will learn how to use balances, the burner, and volumetric devices, and build the necessary confidence for future courses. The laboratory and lecture segments of MW-10312 are intimately related, and concepts learned in lecture will be put to the use in the laboratory. MW-10312 must be taken concurrently with MW-10312L.

Prerequisites: MAT-1010

Corequisites: MW-10312

MW-10313 Diagnostic Testing for Midwives**1 Credit (15 hours theory)**

This course provides the student with greater depth of knowledge regarding screening and diagnostic testing utilized during the course of prenatal care. Students will become familiar with the most widely utilized lab and imaging tools, including all those required by Florida Law, that are needed to assist the midwife in assuring the health status of the mother and fetus, and to evaluate any necessary interventions when applying a risk-screening approach.

Prerequisites: MW-10213

Corequisite: MW-10112, MW-10112L

MW-10321 Suturing for Midwives**1 Credit (15 hours theory)**

This course is designed to integrate theory and principles of suturing with practical experience and knot tying techniques on laboratory models. Students will gain an understanding of relevant anatomy and physiology, causation and prevention of lacerations, severity of wounds, pre-suturing assessments, administration of local anesthetics, postpartum assessment of the sutured area, and teaching techniques to aid the client in facilitating the healing process. Principle of asepsis and sterile technique will also be covered. Learning objectives will be met through a combination of theory material, reading assignments, hands-on practice and visual aids.

Prerequisites: MW-10122, MW-10121, MW-10121L, MW-10812

Corequisites: MW-10112, MW-10112L

MW-10322 Breastfeeding/Lactation Counselor**2 Credits (30 hours theory)**

This course will cover numerous aspects of breastfeeding including anatomy and physiology, breastfeeding education for clients, ways to support a proper latch, identification of breastfeeding problems, breastmilk expression and storage, and formulating care plans when faced with deviations from normal. The early recognition of breastfeeding problems and implementation of solutions will be emphasized. Students will also learn early support intervention techniques and identify referral services. This course can be used by graduates who plan on becoming Certified Lactation Consultants via the ALPP Aggregate Pathway to fulfill 30 hours of the education required for application.

Prerequisites: MW-10122, MW-10222

Corequisite: None

MW-10413 Working with Florida Law and Rules**1 Credit (15 hours theory)**

This course's focus is Florida Statute 467, the Midwifery Practice Act and 64B24 in the Florida Administrative Code. The history of law, the legislative process, and the rule-making process will be covered, as well as the roles of the Council of Licensed Midwifery, the Department of Health and the Midwives Association of Florida. This course compares and contrasts national standards such as NARM skills, MEAC standards and MANA core competencies to the Florida statute. Students will also become familiar with, and understand the midwife's responsibilities, in the completion of FL birth certificates.

Prerequisites: MW-10132

Corequisites: MW-10133

MW-10421 Midwifery Counseling Skills/Psychology for Midwives**3 Credits (45 hours theory)**

This course, developed especially for midwives, starts with a psychological study of the changes that occur in people and their behavior during the lifespan. Special emphasis will be given to women's development from puberty to menopause, with highlights on the normal psychology of women during pregnancy, childbirth and postpartum. Other areas of study will include fetal neural development, assessment of infant cognition, and social perspectives on motherhood. Midwifery practitioners will need knowledge and skills in counseling clients and family members in labor and birth related issues; thus the second part of the course puts the psychological theory into practice methodology. Emotional, physical, psychological, and spiritual issues will be discussed in this course. Death, dying, loss and the grieving process will be included in course content. Students will become knowledgeable of referral and assistance that can be provided by psychologists, psychiatrists, counselors and other mental health practitioners.

Prerequisites: MW-10223, PSY100

Corequisites: None

MW-10423 Midwifery Practicum II A**3 Credits (135 hours clinical)**

Students will continue in their placement at assigned clinical sites, with a focus on utilizing risk assessment for antepartum care within the clinical setting, including review of the data that must be recorded at appropriate intervals to obtain proper documentation of the course of care. Advanced skills for antepartum will be observed and then practiced at clinical sites. Students will document their clinical encounters, incorporating depth and research to their daily evaluations in light of their increasing didactic knowledge.

Prerequisites: MW-10213, MW-10233, MW-10233L

Corequisite: MW-10423L

MW-10423L Midwifery Practicum II A Lab**1 Credit (30 hours lab)**

Advanced skills for antepartum will be practiced and demonstrated in the simulation lab. Material presented in the concurrent *Antepartum* and *Reproductive Anatomy & Physiology* courses will be brought into the laboratory demonstrations, thereby connecting theory to practice. This course builds upon the previous semester's Practicum Lab which emphasized the normal antepartum, and includes deviations from normal such as pregnancy-induced hypertension, malpresentation, pre-eclampsia, gestational diabetes, multiples pregnancies, and midwifery management of antepartum hemorrhage.

Prerequisites: MW-10213, MW-10233, MW-10233L

Corequisite: MW-10423

MW-10431 Midwifery Practicum II B**3 Credits (135 hours clinical)**

Students will continue their placement in assigned clinical sites, with emphasis on the normal intrapartum and postpartum periods as they take on increasing responsibility within their assistant phase role. Students will continue to document their encounters and begin to independently perform required skills under preceptor supervision in the clinical setting. Students will document clinical experience within the student tracking system, with analysis via daily evaluations and birth management reports.

Prerequisites: MW-10423, MW-10423L

Corequisite: MW-10431L, MW-10221, MW-10122

MW-10431L Midwifery Practicum II B Lab

1 Credit (30 hours lab)

The focus of this course is clinical skills pertinent to the intrapartum and postpartum periods. Students will utilize the simulation lab for practice and demonstration of those skills; there will also be particular emphasis on suturing skills. Material from the concurrent *Intrapartum*, *Postpartum*, and *Newborn* courses will assist the learner in connecting theory to practice, with attention to the physiology of the normal labor and immediate postpartum period.

Prerequisites: MW-10423, MW-10423L

Corequisite: MW-10431, MW-10221, MW-10122

MW-10513 Diversity/ Cultural Competency

2 Credits (30 hours theory)

Midwifery practitioners require knowledge and skills in working with diverse client populations. This course provides student midwives with the tools to respond respectfully and appropriately to people from diverse backgrounds, in a manner that affirms their dignity. Students will learn about cultural competency, and how to implement this approach within their own future practices to improve health for all their clients. The concepts of diversity, equity and social justice will be explored, including provision of care for those who are marginalized due to gender, relationship status, age, ethnicity, race or social standing. Religious and cultural influences on maternal healthcare will be covered, as will an exploration of the community and social determinants of health.

Prerequisite: ENG101

Corequisite: None

MW-10521 Midwifery Practicum II C

3 Credits (135 hours clinical)

Students will continue their placement in assigned clinical sites, with emphasis on care of the neonate, and the ongoing professional responsibilities of the midwife with regard to the newborn. Students are expected to consistently be functioning in the assistant-under-supervision role within the clinical setting, in expectation of moving into the primary-under-supervision role the next semester.

Prerequisites: MW-10431, MW-10431L, MW-10222

Corequisite: MW-10521L

MW-10521L Midwifery Practicum II C Lab

1 Credit (30 hours lab)

Students will utilize the simulation lab for practice and student demonstration of newborn procedures, including both routine newborn procedures and those directed at emergent neonatal situations. This course emphasizes identification of the at-risk neonate, including appropriate midwifery management both in the birth room and when newborn transport is indicated, and includes simulation scenarios involving newborn resuscitation utilizing the framework presented in NRP as adapted to the community setting.

Prerequisites: MW-10431, MW-10431L, MW-10222

Corequisite: MW-10521

MW-10612 Doula**1 Credit (15 hours theory)**

This course prepares students to become labor support providers known as Doulas. This intensive course focuses on the emotional and psychological aspects of giving birth and the significance of childbirth in women's lives. Students will learn scope of practice of a Doula, culturally sensitive support, coping with complications in pregnancy and labor, newborn care and breastfeeding. This course meets the training standards to become a Certified Doula, and uses current research to broaden the student's understanding of NARM skills and MANA core competencies.

Prerequisites: MW-10011L

Corequisites: None

MW-10613 Midwifery Practicum III A**3 Credits (135 hours clinical)**

Students will continue their placement in assigned clinical sites, with emphasis on those skills needed to assume increased responsibility in the midwifery setting. Students will select clients appropriate for their NARM-required Continuity-of-Care clients as they move into the "primary-under-supervision" role at clinical sites. Students will continue to document clinical experience within the student tracking system, with analysis via daily evaluations and birth management reports.

Prerequisites: MW-10521, MW-10521L

Corequisite: MW-10613L

MW-10613L Midwifery Practicum III A Lab**1 Credit (30 hours lab)**

Students will utilize the simulation lab for practice and student demonstration of intrapartum procedures utilized during emergent intrapartum situations. This course emphasizes identification of the at-risk client, and appropriate midwifery management both in the birth room and when transport is indicated. Special topics such as consultation, referral, transport, consents and waivers are covered in this course. Students will present and discuss their experiences at assigned clinical sites, with emphasis on intrapartum complications they have encountered, supplemented by case studies focusing on midwifery action in the face of specific intrapartum deviations from normal, to assist students in connecting theory to practice.

Prerequisites: MW-10521, MW-10521L

Corequisite: MW-10613

MW-10712 Midwifery Practicum III B**3 Credits (135 hours clinical)**

Students will continue their placement in assigned clinical sites, assuming increased responsibility in the "primary-under-supervision" role. Students will provide care for the selected Continuity-of-Care clients needed to fulfill NARM requirements. Students will continue to document clinical experience within the student tracking system, with analysis via daily evaluations and birth management reports.

Prerequisites: MW-10613L, MW-10613

Corequisite: MW-10712L

MW-10712L Midwifery Practicum III B Lab**1 Credit (30 hours lab)**

Students will utilize the simulation lab for practice and student demonstration of postpartum procedures, including those directed at emergency situations in the immediate postpartum. This course emphasizes identification of appropriate midwifery management of postpartum emergencies in the birth room and when transport is indicated. Pharmacological management, bimanual compression, and external aortic compression are included among the skills covered in this lab class. Students will be expected to present their experiences at assigned clinical sites, with emphasis on postpartum complications they have encountered, supplemented with case studies focusing on midwifery action in the face of postpartum deviations from normal.

Prerequisites: MW-10613L, MW-10613

Corequisite: MW-10712

MW-10812 Pharmacology for Midwives**2 Credits (30 hours theory)**

This course presents basic principles of pharmacology and drug therapy for pregnancy, birth, postpartum, the newborn, during lactation, and within gynecologic care. Additional topics include pharmacokinetics and pharmacodynamics of commonly used drugs, supplements and herbs; FDA pregnancy category systems; toxicology as it relates to pregnancy; substance use/abuse in pregnancy; labor medications; antibiotics; lactational pharmacology including risk scale and relative infant dose; newborn medications; psychiatric medications; CDC recommendations for treatment of STI's; and an introduction to exogenous hormones, providing students with a thorough introduction to pharmacology as it relates to women's health care. The goal is to provide a foundation for the Licensed Midwife to function safely in the administration of medicine as well as the provision of care for those clients receiving prescriptions from collaborating care providers.

Prerequisites: NUR124

Corequisites: MW-10122, MW-10222, MW-10221

MW-10822 Midwifery Practicum III C**3 Credits (135 hours clinical)**

Students will continue to document clinical experience within the student tracking system, with analysis via daily evaluations and birth management reports. Students will continue providing care for clients selected as their NARM-required Continuity-of-Care clients in the "primary-under-supervision" role at clinical sites. By the end of this course, it is expected that students will have documentation of being able to function independently with regard to all NARM-identified skills.

Prerequisites: MW-10712, MW-10712L

Corequisite: MW-10822L

MW-10822L Midwifery Practicum III C Lab**1 Credit (30 hours lab)**

Students will utilize the simulation lab for practice and student demonstration of midwifery procedures, including those directed at emergency situations, through evaluation of individual skills and via student performance in instructor-provided scenarios. This course emphasizes identification of appropriate midwifery management of normal and complicated antepartum, intrapartum, postpartum and neonatal care, with an emphasis on midwifery decision-making, and exhibiting skills and global reasoning for appropriate management within a community practice. Class time will also be utilized for students to present an in-depth case study taken from their Practicum experience, including research into any issues encountered over the prenatal/

intrapartum/postpartum course of care, in a project for this final Midwifery Practicum.

Prerequisites: MW-10712, MW-10712L

Corequisite: MW-10822

MW-10932 Capstone and Exit Exam Review

3 Credits (45 hours theory)

This is the final course in the Midwifery core curriculum, and builds a foundation for advanced clinical scholarship and healthcare improvement and develops skills in analytic methods for evidence-based practice. Students will apply the skills learned in *MW-10913 Midwifery Research* with problem-solving methodology to analyze one current midwifery-related topic in depth. They may draw on research from local, national, and global perspectives, to translate research into practice and examine methods for determining clinical effectiveness. Students will then present their findings, both in a written thesis form and as a PowerPoint presentation for peers and faculty. This course concludes with review in preparation for the school program exit exam and for the North American Registry of Midwives (NARM) examination for national CPM certification and licensure to practice as a Midwife in the State of Florida.

Prerequisites: all other courses required for graduation from the Midwifery Program.

Corequisites: MW-10822, MW-10822L

NUR 100: Nursing Fundamentals

3 Credits (45 hours theory)

The course provides students with knowledge of theoretical knowledge and foundation concepts related to the role of the healthcare provider in patient care delivery. The course introduces the student to the theoretical concepts and clinical responsibilities in managing patient care. The theoretical instruction and clinical application will focus on personal, family, and community health concepts; nutrition; human growth and development throughout the life span; body structure and function; interpersonal relationship skills; mental health concepts; pharmacology and administration of medications; and legal aspects of practice. Concepts such as interpersonal relationships and leadership skills in the professional role will come into play, including the role of the provider in health teaching and counseling. Emphasis will be placed on the evaluative process and the provision of safe, legal, and ethical care manner. Students will be able to develop concepts of wellness, illness and disease in the human body.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265

Corequisites: NUR100L, NUR100C

NUR 100C: Nursing Fundamentals Clinical

2 credits (90 hours clinical)

The course provides students with simulation and clinical experiences to gain hands on clinical experiences in providing direct patient care services in the role of registered nurse. Students will be able to perform skills in a professional manner, utilizing awareness of legal/ethical considerations, apply effective therapeutic communication techniques during the practice and performance of skills, provide and maintain a safe environment for the client during all aspects of care, apply critical thinking techniques when presented with clinical scenarios during practice and performance of skills, state key elements of the skills performed, describe the preparation of clients for commonly occurring laboratory and diagnostic procedures, in both acute and community settings, demonstrate the correct technique in collection of routine specimens of body secretions, describe and perform the key elements of a complete physical assessment using a lab mannequin, state the key elements in preparing and caring for a client who is undergoing surgery,

explain the rationale for selected safety equipment: restraints, gait belt, walkers and demonstrate the appropriate technique when using them, demonstrate hygiene/comfort skills to include bathing, mouth care, and bed making using a lab mannequin, correctly identify and don personal protective equipment for Standard Precautions, perform wound care, utilizing principles of asepsis/sterile technique, prepare and administer, with 100% accuracy, medications given via the oral, topical, nasogastric and parenteral (excluding intravenous) routes, state the rationale for care of the client receiving oxygen therapy, utilizing the principles of safe administration with selected equipment, explain the use and proper technique for measuring pulse oximetry, explain key elements of care and demonstrate removal of urinary catheters utilizing a lab mannequin, demonstrate irrigation, maintenance and removal of a nasogastric tube using a lab mannequin, participate in weekly wellness-focused activities during skills lab class and enhance personal well-being.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265

Corequisites: NUR100, NUR100L

NUR 100L: Nursing Fundamentals Lab

1 credit (30 hours lab)

The course provides students with laboratory and simulation experiences to develop skill sets in providing nursing and medical procedures. Students will be able to perform skills in a professional manner, utilizing awareness of legal/ethical considerations, apply effective therapeutic communication techniques during the practice and performance of skills, provide and maintain a safe environment for the client during all aspects of care, apply critical thinking techniques when presented with clinical scenarios during practice and performance of skills, state key elements of the skills performed, describe the preparation of clients for commonly occurring laboratory and diagnostic procedures, in both acute and community settings, demonstrate the correct technique in collection of routine specimens of body secretions, describe and perform the key elements of a complete physical assessment using a lab mannequin, state the key elements in preparing and caring for a client who is undergoing surgery, explain the rationale for selected safety equipment: restraints, gait belt, walkers and demonstrate the appropriate technique when using them, demonstrate hygiene/comfort skills to include bathing, mouth care, and bed making using a lab mannequin, correctly identify and don personal protective equipment for Standard Precautions, perform wound care, utilizing principles of asepsis/sterile technique, prepare and administer, with 100% accuracy, medications given via the oral, topical, nasogastric and parenteral (excluding intravenous) routes, state the rationale for care of the client receiving oxygen therapy, utilizing the principles of safe administration with selected equipment, explain the use and proper technique for measuring pulse oximetry, explain key elements of care and demonstrate removal of urinary catheters utilizing a lab mannequin, demonstrate irrigation, maintenance and removal of a nasogastric tube using a lab mannequin, participate in weekly wellness-focused activities during skills lab class and enhance personal well-being.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265

Corequisites: NUR100, NUR 100C

NUR 114 Care of Adults I

2 Credits (30 hours theory)

This course builds upon the study of major bio-psychophysical health problems affecting the older adult population. Through integration of knowledge from the biological, physical, epidemiological, and behavioral sciences, concepts of health, environment, risk reduction and disease prevention will be presented. Emphasis will be placed on older adults experiencing acute

and chronic disorders. The role of the professional nurse, in caring for the older adult client continues to be a focus in the context of individual, family, and community.

Prerequisites: NUR100, NUR100L, NUR100C

Corequisites: None

NUR 120 Care of Adults II

2 Credits (30 hours theory)

This course continues to build upon the study of major bio-psycho-physical health problems affecting the older adult population. Through integration of knowledge from the biological, physical, epidemiological, and behavioral sciences, concepts of health, environment, risk reduction and disease prevention will be presented. Emphasis will be placed on older adults experiencing acute and chronic disorders. The role of the professional nurse, in caring for the older adult client continues to be a focus in the context of individual, family, and community.

Prerequisites: NUR100, NUR100L, NUR100C, NUR14

Corequisites: None

NUR 122 Medical Surgical Nursing

3 Credits (45 hours theory)

The course focuses on concepts relating to care of the adult in the acute care setting with commonly occurring medical-surgical problems. Emphasis of this course is on the use of the nursing process and in developing competence in providing and coordinating nursing care. Student will be able to develop a professional image while applying the nursing process in providing holistic nursing care for a diverse population of medical/surgical client(s) experiencing an actual or potential health problem, incorporate critical thinking and evidence-based data in gathering patient information to determine and implement priorities of care, identify nursing implications associated with the safe administration of medications by various routes, demonstrate knowledge of diseases/surgical procedures, while providing safe and caring interventions to promote, maintain, and restore health of the client(s) experiencing an actual or potential health problem, employ therapeutic communication skills and reinforce teaching, while facilitating the client/family process to promote, maintain, and restore health, implement nursing measures for end of life care for clients and their families in collaboration with the healthcare team.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR260

Corequisites: NUR122C, NUR122L

NUR 122C Medical Surgical Nursing Clinical

3 Credits (135 hours clinical)

The student engages clinical experiences in the role of registered nurse within the acute care setting. Evidence-based knowledge and critical thinking skills will be utilized as students participate in clinical prevention and population-focused interventions, with attention to risk assessment, health promotion, disease prevention, equity, and social justice. Emphasis will be placed on interprofessional collaboration as well as collaboration with extant community groups.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR24, NUR260

Corequisites: NUR122, NUR122C

NUR 122L Medical Surgical Nursing Lab

1 Credit (30 hours lab)

The course engages students in laboratory procedures in preparation of completing nursing functions in the acute care setting. The student will be required to perform intermediate medical and nursing procedures including medication administration, care plans and collaborating with the health care team.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR260

Corequisites: NUR122, NUR122C

NUR 125: Pharmacology

2 credits (30 hours theory)

This course introduces the student to concepts of pharmacotherapeutic comprising pharmacokinetics, pharmacodynamics and pharmacogenetics in the treatment of medical, surgical and psychiatric illnesses. Topics include the pathophysiology, drug classifications and the applicable nursing considerations in drug administration. Dosage calculations are evaluated for competency. Student will be able to discuss the role of the practitioners as related to the legal and ethical principles of medication administration, identify classifications of medications and their major side effects, demonstrate knowledge of safe practice in administering medications, recognize side effects of drugs commonly administered in healthcare, calculate medication dosages accurately, gather information about general classifications of medications, develop competencies in the safe and efficient administration of medications, demonstrate appropriate documentation of medication, reinforce teaching about prescribed medication, review patients' lab work, vital signs, and fluid and electrolyte balance, and demonstrate the ability to initiate and maintain IV therapy.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265

Corequisites: None

NUR 126: Pharmacology (BSN)

3 credits (45 hours theory)

The course focuses on the basic drug classification, concepts and principles of pharmacology. Basic physiology and pathophysiology are discussed to comprise drug effects & interactions on the human body systems. Special consideration is given to the nurse's role in developing a comprehensive approach for the clinical application of drug therapy. Critical thinking and the nursing process are significant in the study to promote safety in drug administration & management. Nursing implications relative to drug therapy are integrated in the study. The topical study of dosage calculations is included as an essential competency.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265

Corequisites: None

NUR 230 Advanced Medical Surgical Nursing

3 Credits (45 hours theory)

This is a continuation of nursing process in managing patients in the acute care setting. The student will engage in advanced nursing procedures, medication administration, care plans and collaborating with the health care team. Emphasis will be placed on leadership and evidence-based practice in the clinical setting. Student will be able to integrate best current evidence with clinical expertise and patient/family preferences and values for delivery of optimal health care in regard to Cardiovascular, respiratory and emergency scenarios, discuss best practices to maintain safety in

the emergency department (Students should understand competencies for the emergency department nurse, as well as the most commonly used triage systems), discuss acute care interventions for these hazards and illnesses and injury prevention strategies for nurses to incorporate into their own lifestyle and health-teaching opportunities, discuss what it takes to be prepared for an emergency, including a plan for child, pet, and older adult care, to help students think about potential problems and the best way to prepare in advance in order to minimize complications, understand the nursing care of patients with tracheostomies and the prevention of any complications associated with the maintenance of respiratory stability through this type of modification, viewing the patient holistically and emphasizing clinical decision-making and problem-solving can help make the knowledge gained from this chapter foundational to patient care, discuss the management of anti-clotting therapy, including laboratory monitoring for these patients, to decrease further respiratory compromise, understanding of the care of patients before, during, and after these diagnostic studies, as well as the implications of results obtained for cardiovascular system, identification of alterations in heart rhythm on the basis of an ECG strip is often exciting and at the same time overwhelming for students, describe manifestations of valvular problems and the importance of intervention in this population, understand that all systems depend on blood circulation for tissue perfusion with oxygen, students will learn how any problem of the hematologic system affects total body health and well-being, explain the ways in which problems of the hematologic system can affect many tissues and organs by interfering with oxygenation and tissue perfusion.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR122, NUR122L, NUR122C, NUR260

Corequisites: NUR230L, NUR230C

**NUR 230L Advanced Medical Surgical Nursing Lab
1 Credit (30 hours lab)**

This is a continuation of laboratory procedures and simulation activities in preparing to perform advanced nursing functions in the acute care setting. Student will be able to use the nursing process as a framework to compose and implement a plan of care for members of the childbearing family, analyze legal/ethical situations pertinent to the child bearing family and practice within professional standards, describe the principles of leadership and management in providing care to the child bearing family, demonstrate therapeutic communication techniques to promote positive child-family nurse relationship in different stages of the child bearing experience, examine the biopsychosocial adaptations of the child bearing family in order to promote, maintain, and restore health, apply the referral process to meet the needs of the child bearing family.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR122, NUR122L, NUR122C, NUR260

Corequisites: NUR230, NUR230C

**NUR 230C Advanced Medical Surgical Nursing Clinical
3 Credits (135 hours clinical)**

This is a continuation of clinical experiences in the acute care setting in caring for patients with advanced nursing care needs. The student will demonstrate leadership and evidence-based practice in the clinical setting. Student will be able to demonstrate proficiency in the role of the practical nurse by showing competency in the following areas: Drug Calculations Exam, Pre-Clinical Skills Testing, and assignments, demonstrate critical thinking in client care or simulation through completion of critical thinking assignments; creating care plans/concept maps; identifying

evidence-based practice and implementing it into nursing practice, and discussing clinical problems during the clinical setting and/or post-conference, apply technical skills through safe practice by reviewing Skills Modules; attendance at all assigned Skill Labs; practicing the skills in the lab with a partner every month; performing skills while being observed by instructors and nurses in the clinical setting; and passing the practicum using the Lab Practicum Rubric, demonstrate therapeutic communication skills by navigating through the client's chart; receiving report from the preceding shift/giving report to other nurses; communicating in a timely manner abnormal client findings to the instructor and nurse on duty; charting under the supervision of the instructor or nurse; and using assertive communication skills with clients and health team members, demonstrate leadership/management by identifying the practical nurse and other team members scope of practice, facilitating post-conference debriefing, and utilizing delegation skills appropriately, demonstrate time management/organization by being punctual for clinical schedules; planning ahead by completing assignments on time; creating and obtaining weekly goals; and prioritizing care for clients with complex needs, demonstrate professional behavior and implementing HIPPA provisions, demonstrate caring by establishing and maintaining relationships of trust with clients, colleagues, and instructors in the clinical setting; promoting individualized care by soliciting the client's input, especially in relation to the client's ethnicity and culture; and while caring for the client ensure they are treated in a humane and dignified manner. Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR122, NUR122L, NUR122C, NUR260 Corequisites: NUR230, NUR230L

NUR 232 Nursing Care for Women/The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn)
2 Credits (30 hours theory)

The course focuses on the health and wellness needs of a childbearing woman as she progresses in family planning, prenatal care, labor & delivery and post-partum care. Emphasis will be placed on common challenges and complications at the stages of pregnancy and fetal development. Topics will include family support, nutrition, parenting and newborn care. Student will be able to use the nursing process as a framework to compose and implement a plan of care for members of the childbearing family, analyze legal/ethical situations pertinent to the child bearing family and practice within professional standards, describe the principles of leadership and management in providing care to the child bearing family, demonstrate therapeutic communication techniques to promote positive child-family nurse relationship in different stages of the child bearing experience, examine the bio-psychosocial adaptations of the child bearing family in order to promote, maintain, and restore health, apply the referral process to meet the needs of the childbearing family. Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, Corequisites: NUR232L, NUR232C

NUR 232L Nursing Care for Women/The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) Lab
1 Credit (30 hours lab)

The student will complete laboratory procedures and simulation activities to prepare for caring for the pregnant & birthing woman and newborns in the clinical setting. Student will be able to apply the nursing process utilizing critical thinking skills when planning the care of individuals and their families, compose holistic nursing process documentation with emphasis on diagnosis, planning,

implementing , analysis and evaluation of care, considering special needs of diverse cultural populations, identify the influence of the expected and actual stage of growth & development as it relates to the personal; inter-personal and social needs of each client and family, identify the influence of the expected and actual stage of growth & development as it relates to the personal; inter-personal and social needs of each client and family, accurately document the nursing process in the client's medical record when applicable, perform all technical skills including medication administration with 100% accuracy, demonstrate effective therapeutic communication skills with members of the health care team, clients and their families, continually collaborate with clients and their families utilizing a variety of teaching methods to assist clients and families in attaining their goals, participate in collaborative discharge planning, teaching and the identification of community resources to facilitate optimum health.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR 100L, NUR 100C, NUR 278, NUR 124

Corequisites: NUR 232, NUR 232C

**NUR 232C Nursing Care for Women Clinical /The Science of Nursing Practice with Childbearing Families (OB/Maternity/Newborn) Clinical
1 Credit (45 hours clinical)**

The student will engage simulation and clinical experiences in the clinical setting related to caring for pregnant & birthing woman and the newborn client. Student will be able to demonstrate collaboration with members of the health care team to implement management principles in the care of clients and their families, demonstrate effective therapeutic communication skills with members of the health care team, clients and their families, continuously analyze interactions and develop alternate responses, as appropriate to enhance communication techniques, continually collaborate with clients and their families utilizing a variety of teaching methods to assist clients and families in attaining their goals, identify and differentiate nursing roles in each clinical environment, participate in collaborative discharge planning, teaching and the identification of community resources to facilitate optimum health, achieve personal and professional growth as they transition through the nursing program in preparation for professional practice.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124,

Corequisites: NUR232L, NUR232L

**NUR 240 Pediatric Nursing /The Science of Nursing Practice with Children and Adolescent
2 Credits (30 hours theory)**

The course is designed to introduce the student to the role of the nurse in caring for the health needs of clients from infancy through adolescence and their families. Emphasis is placed on developing nursing judgment based on evidence to promote health and safety. Topics include pediatric issues related to immunization, growth and development, behavioral, genetic, cultural, physiological, environmental and developmental factors. Student will be able to incorporate knowledge of normal physical, intellectual , and emotional growth and development into care of the child from birth to adolescence across all healthcare settings, demonstrate understanding of the acute and chronic alterations in biologic functions that occur in infants, children and adolescents, apply nursing assessment and management concepts to pathophysiologic processes in the acute or chronically ill infant, child, and adolescent, demonstrate understanding of healthcare issues affecting infants, children, and adolescents including wellness, health promotion, and health

education, synthesize social, cultural, and ethical influences on family roles in childrearing into supportive care for families, verbalize importance of prevention, early detection, intervention, treatment, and reporting requirements for child abuse and neglect, integrate recent research findings in Pediatrics to provide safe, evidence-based care of children and their families.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124,

Corequisites: NUR40C

NUR 240C Pediatric Nursing /The Science of Nursing Practice with Children and Adolescent Clinical

1 Credit (45 hours clinical)

The student engages in clinical and simulation practices to gain hands on and observatory experiences related to the care of the pediatric patient. The clinical experiences will be in community and inpatient settings with emphasis on family, growth and development factors, common diseases and disorders and cultural implications in pediatric services. Student will be able to apply evidence-based research to clinical practice and Identify practice issues with an awareness of one's role in promoting quality improvement , apply legal and ethical principles and professional standards in the provision of nursing care for infants, children, adolescents, and their families/caregivers, apply the nursing process using current evidence in the provision of competent, culturally sensitive, developmentally appropriate, holistic nursing care to infants, children, adolescents, and their families/caregivers, communicate with health care professionals in clinical settings using verbal, nonverbal, written, and electronic methods, demonstrate appropriate, respectful and effective communication with all pediatric clients, their families/caregivers, and health care professionals in clinical settings, demonstrate clinical judgment and decision-making based on current knowledge in the care of infants, children, adolescents, and their families/caregivers, demonstrate self-reflection and awareness in order to articulate the need for active life- long learning, utilize biomedical and computer science technology to perform nursing functions, utilize Joint Commission's National Patient Safety Goals to provide safe patient care and prevent errors.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124

Corequisites: NUR240

NUR 242 Psychiatric Nursing/The Science of Psychiatric/Mental Health Nurse Practice

2 Credits (30 hours theory)

The course is designed to introduce the student to the role of the nurse in caring for persons experiencing mental health problems. This course guides the student to develop competencies in optimal care of patients with emotional needs, psychosocial needs, and/or psychiatric illnesses. Concepts related to safety and quality of care are introduced. Acute and chronic illness in the community related to treatment practices are studied. Emphasis is placed on developing nursing judgment based on evidence to promote health and safety. Topics include life span, behavioral, genetic, cultural, physiological, environmental, and developmental factors. Student will be able to integrate knowledge from nursing and other scientific and humanistic disciplines as it relates to mental health issues, assume responsibility and accountability for all professional interactions to reflect interpersonal caring and therapeutic use of self, integrate evidence-based findings in the provision of mental health nursing care, utilize technology and information systems to facilitate the delivery of mental health nursing care, discuss the impact of health care policy and the

regulatory process in the provision of mental health nursing care, participate in the coordination of care with the interdisciplinary health care team to provide safe and effective mental health nursing care, promote, maintain and/or restore optimal mental health through the use of traditional and alternative therapies, demonstrate conduct that reflects core professional values and legal and ethical principles, utilize the nursing process and knowledge of mental health to provide holistic care to diverse populations across the lifespan.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124

Corequisites: NUR242C

NUR 242C Psychiatric Nursing Clinical/ The Science of Psychiatric /Mental Health Nurse Practice Clinical

1 Credit (45 hours clinical)

The student engages in clinical and simulation practices to gain hands on and observatory experiences related to the care of the experiencing mental ill problems. The clinical experiences will be in community and inpatient settings with emphasis on cultural and ethical implications in mental health services.

Student will be able to apply theories about causation and treatment of mental disorders and chemical dependency to clients in a psychiatric setting, demonstrate increasing competency in using therapeutic communication skills with psychiatric/mental health clients, demonstrate the ability to observe and describe problematic behavior in a clinical setting, analyze clinical therapeutic modalities and their effectiveness with clients, demonstrate professional standards of moral, ethical, and legal conduct, assume accountability for personal and professional behaviors, demonstrate professionalism, including attention to appearance, demeanor, respect for self and others, and attention to professional boundaries with patients and families as well as among caregivers, provide appropriate patient teaching that reflects developmental stage, age, culture, spirituality, patient preferences, and health literacy considerations to foster patient engagement in care, implement evidence-based nursing interventions as appropriate for managing the acute and chronic care of patients and promoting health across the lifespan, monitor client outcomes to evaluate the effectiveness of psychobiological interventions, create and maintain a safe and effective therapeutic milieu that results in high quality patient outcomes.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124,

Corequisites: NUR42C

NUR 253 Nursing Leadership, Patient Education and Counseling

2 Credits (30 hours theory)

The course provides the foundations for independent practice by preparing the senior student to transition into the workplace in the role of novice registered professional nurse. This course builds on knowledge, skills and critical thinking competencies acquired throughout the nursing curriculum. Lessons are planned to integrate nursing processes, leadership concepts and management strategies in patient centered care. Emphasis in this course is placed on the senior student's ability to be accountable and responsible as a Professional Nurse in providing patient care, demonstrating nursing judgment & decision-making skills, professional identity and the performance of nursing actions that are reflective of inquiry & evidence-based practice. A student's readiness is influenced by learning activities and other assessments in alignment with the NCLEX-RN examination test plan sponsored by the National Council of State Boards of Nursing.

Information sessions related to resume writing; interviewing and preparation for licensure are included. This final course is designed for student success as a graduate nurse in sitting for the NCLEX-RN examination and obtaining employment in a variety of healthcare settings.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NU 114, NUR120, NUR122, NUR122L, NUR122C, NUR260, NUR230, NUR230L, NUR230C, NUR232, NUR232L, NUR232C, NUR240, NUR240C, NUR242, NUR242C

**NUR 260 Health Assessment
2 Credits (30 hours theory)**

This course is designed to provide students the opportunity to learn and practice history taking and head to toe physical examination skills with individuals of all ages, with emphasis on the adult. The focus is on symptom analysis along with physical, psychosocial and growth and development assessments. Student will be able to understand the concepts of health assessment and its importance to patient care, identify the rationale for a thorough comprehensive assessment, justify need for intervention by findings in health assessment, follow procedures for the interactive processes related to health assessment and communication with individuals, demonstrate the use of the critical thinking process used in practice, including the significance of abnormal findings (clinical decision-making), follow protocols for the delivery of standardized care to selected individuals, distinguish underlying risk factors and health promotion needs identified by the health history and physical appraisal, understand basic principles of therapeutics that promote health and reduce risk of disease, follow procedures associated with the coordination of care required to manage illnesses or diseases of selected individuals, describe the impact of effective professional leadership within varied types of health care delivery settings, follow basic ethical decision-making processes in their practice, apply concepts from theories and research evidence to the prevention and treatment of illness and disease of selected individuals, describe underlying theories and principles of human and environment interactions that affect the health of selected individuals, demonstrate cultural awareness when performing a health history and physical appraisal (global and cultural competence), determine how to perform a comprehensive health care assessment, ascertain when a focused assessment is warranted, and be able to apply that knowledge to perform an assessment efficiently; to apply moral and ethical principles to decision-making when relating care to comprehensive health care assessment; to identify care delivery models that improve quality of care and patient outcomes when performing health assessment; and to discuss cultural and ethical considerations that may be faced when assessment is in progress.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L

Corequisites: None

**NUR 268: Legal Aspects of Nursing, Philosophy, Critical Thinking and Ethics
2 Credits (30 hours theory)**

The course focuses on the ethical and legal aspects of nursing, exploring ethical issues, ethical decision making and legal accountability in various populations. It also introduces the theory and application of critical thinking skills in the context of human conflict. Emphasis is on evaluating information, problem solving, approaching cross-cultural perspectives, and resolving controversies and dilemmas. Upon completion, students should be able to demonstrate orally and in writing the use of critical thinking. Students will be able to engage in rational discussions using reasons, arguments, explorations of consequences and motives, and crucial tests to explore the complexities of human relations.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100

Corequisites: None

NUR 275: Cultural Issues in Nursing

1 Credit (15 hours theory)

The course explores the diversity of cultural influences and the moral/ethical influences on nursing practices. The course introduces the student to the dynamics of culture competence in promoting health and providing quality nursing services. The student will learn how to conduct a cultural assessment and use culture to foster therapeutic communication, patient teaching and reduce anxiety in the clinical setting. Student will be able to recognize the communication norms, rituals and taboos of other cultures, examine the role culture plays in shaping the health beliefs and health seeking behaviors of people from different cultural backgrounds, discuss the impact of health literacy on health outcomes, value the importance of understanding one's own cultural background and practices, personal biases and assumptions, consider the challenges which come from miscommunications based upon cultural confusion, collaborate as a team member examining transcultural health care challenges, define culture, cultural diversity, transcultural nursing and culturally competent care, describe pertinent transcultural assessment models and their significance in guiding culturally competent care.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100

Corequisites: None

NUR 277AN: Community Health Nursing (ASN)

1 Credit (15 hours theory)

The course introduces the student to the role of the prepared nurse in community settings. Topics will include challenges of managing patient care and health promotion in urban and rural areas. Emphasis will be placed on identifying barriers affecting health access. Issues such as violence, addiction, health insurance, cost of living, isolation and distrust will be addressed. The student will complete a comprehensive community assessment on a population of interest. Student will be able to discuss principles and concepts of community health nursing, distinguish patient care issues in urban and rural areas, identify and research barriers affecting health access, complete a comprehensive community assessment, construct nursing care plans relevant to community health nursing care.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100

Corequisites: None

NUR 277BN: Community Health Nursing (BSN)

6 Credit (60 hours theory, 90 hours clinical)

The course introduces the student to the concepts and theories related to community health nursing. Community nursing addresses cultural, social, and epidemiological factors relative to health and illness, health promotion and disease prevention across the lifespan. Disparities of diverse populations are relevant in the study. Participation in a community-based event & activity provides the opportunity to make observations and apply concepts. Emphasis is placed on the importance of multi-disciplinary community agencies for health promotion, public education & advocacy. In addition to the theoretical study, the course requires 90 clinical hours.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100

Corequisites: None

NUR 278 Nursing Math

1 Credit (15 hours theory)

This course prepares the student in understanding essential math concepts for dosage calculation including fractions, percentages, ratios, measurements and conversions. Emphasis will be placed on solving dosage calculation problems related to prescribed medication administration of oral, intravenous and parenteral orders. Student will be able to perform computations correctly using fractions, decimals, ratios, percent and proportions, identify differences between metric, apothecary and household measurement systems and be able to convert measurements from one system to another, recognize and select the appropriate equipment for the medication, dosage, and method of administration ordered, read and interpret calibrations of utensils used in administering medications, interpret prescription orders and medication administration records, correctly read and interpret medication labels, identify and prevent common medication errors, calculate drug dosages for oral and parenteral drugs, calculate I.V. flow rates for electronic or manual infusion systems.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100

Corequisites: None

NUR 300: Nursing Theoretical Concepts

The course introduces the student to the theoretical and conceptual framework guiding the nursing process. Historical and contemporary theorists and theories are relevant in the study. Emphasis is placed on the significance of nursing principles, viewpoints, strategies & values in shaping systematic thinking, actions, and professional images.

Prerequisites: NUR277

Corequisites: None

NUR 310 Care of the Geriatric Client

2 Credits (30 hours theory)

The course builds upon the study of major biophysical health problems affecting the adult population to provide the student with a sound foundation in caring for the geriatric patient. Emphasis will be placed on older adults experiencing common geriatric syndromes. The role of the professional nurse in caring for the adult client continues to be a focus in the context of individual, family, and community. Student will be able to describe the physiological psychological, environmental and socioeconomic concepts of aging, identify common diseases and disorders and treatments affecting the geriatric patient, consider the impact of drug and nutritional therapy, explain caring needs of the aged population related to life span issues, nutrition, and mobility, discuss common health risks and quality of life issues affecting the geriatric population, examine barriers to care in urban and rural areas, explore the influence of cultural and spirituality in caring for the geriatric client, construct nursing care plans reflective of the priorities, needs and concerns of the geriatric patient.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR122, NUR122L, NUR122C

Corequisites: None

NUR 320 Topical Review of Nursing Process

3 Credits (45 hours theory)

The course is designed to survey clinical concerns and issues impacting the role of the baccalaureate prepared nurse. The student will engage discussions and research on predicting the impact of trends on the quality and safety of patient care services. Recommendations will be

concluded to integrate into nursing care plans. Student will be able to conduct scientific procedures to frame and evaluate clinical problems and issues, complete a topical study on issues related to quality and safety, analyze evaluation results to determine matters of quality and safety in patient services, make recommendations for improving patient care, construct nursing care plans to address evaluation results and analysis.

Prerequisites: None

Corequisites: None

**NUR 350 Quality and Safety in Evidence-Based Care
4 Credits (60 hours theory)**

The course is designed to develop the student in evidence-based theory, care and practices. The theoretical models of evidence-based care will be explored for quality and safety improvement in clinical settings. Topics will include researching best practices in patient care and planning for improved patient outcomes. The student will complete a project to demonstrate an understanding of evidence-based care in the role of the baccalaureate prepare nurse. Student will be able to discuss the concept of evidence-based care, describe evidence-based care relevant to quality and safety practices, conduct research in support of best practices in evidence-based care, construct nursing care plan for improved patient outcomes.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124, NUR122, NUR122L, NUR122C, NUR230, NUR230L, NUR230C

Corequisites: None

**NUR 413 Palliative and Alternative Care Strategies in Nursing Practice
3 Credits (45 hours theory)**

The course prepares the student to effectively manage challenges and issues related to homeopathy, chronic care and end of life situations with individuals, families and the community. Emphasis will be placed on the cultural and spiritual care needed in palliative and alternative care. Student will be able to discuss challenges in managing palliative and alternative care, describe the relevance of cultural and spiritual implication, conduct research on trends in improving palliative and alternative care, apply OSEN principles to engage strategic approaches in patient care, construct nursing care plans for patient receiving palliative and alternative care.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR278, NUR124

Corequisites: None

NUR440: Nursing Leadership

The course is designed to develop the student in leadership theory and skill sets to foster the role of the baccalaureate prepared nurse in a variety of settings. Concepts of teamwork, collaboration, planning & evaluation will be applied in the leadership development process. Student will be able to discuss leadership theory and implications for nursing practice, compare and contrast varied leadership types, models & strategies, describe leadership in performing nursing actions related to teamwork & collaboration, develop measures to plan and evaluate leadership, construct nursing care plan reflective of leadership principles.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR122, NUR122L, NUR122C, NUR124, NUR278, NUR260, NUR230, NUR230L, NUR230C, NUR300, NUR310, NUR242, NUR242C, NUR232, NUR232L, NUR232C, NUR350, NUR240, NUR240C, NUR413, NUR277, NUR320, NUR450

Corequisites: None

NUR450: Advocacy and Public Policy

The course is designed to develop the student in leadership theory and skill sets to foster the role of the baccalaureate prepared nurse in a variety of settings. Concepts of teamwork, collaboration, planning & evaluation will be applied in the leadership development process. Student will be able to discuss leadership theory and implications for nursing practice, compare and contrast varied leadership types, models & strategies, describe leadership in performing nursing actions related to teamwork & collaboration, develop measures to plan and evaluate leadership, construct nursing care plan reflective of leadership principles.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR122, NUR122L, NUR122C, NUR124, NUR278, NUR260, NUR230, NUR230L, NUR230C, NUR300, NUR310, NUR242, NUR242C, NUR232, NUR232L, NUR232C, NUR350, NUR240, NUR240C, NUR277

Corequisites: None

NUR460: Capstone Project

The course will prepare the student to apply the knowledge, skills and abilities learned from the previous courses in the Bachelor of Science in Nursing program to their new leadership role. The course is designed for the student to complete an evidence-based practice (EBP) project in an area of interest. The project will demonstrate a comprehensive approach to examining topics related to the improving health or health services of individuals, families, groups, or the community. Student will be able to develop a research-based project on a topic of nursing interest, discuss implications for improving the nursing profession, leadership, research, decision making, education, practice and/or policy. This course will be taken in the last term of the BSN program and is presented in a seminar format and will require frequent meetings with an approved RN mentor for implementation of Capstone EBP Project into professional practice.

Prerequisites: BSC100, BSC100L, BSC110, BSC110L, MIC100, GAD265, NUR100, NUR100L, NUR100C, NUR122, NUR122L, NUR122C, NUR124, NUR278, NUR260, NUR230, NUR230L, NUR230C, NUR300, NUR310, NUR242, NUR242C, NUR232, NUR232L, NUR232C, NUR350, NUR240, NUR240C, NUR413, NUR277, NUR320, NUR450

Corequisites: None

NUT 270 Nutrition

3 Credits (45 hours theory)

The course introduces student to the nutritional needs throughout the lifespan with emphasis on nutritional principles related to health promotion and protection. Content includes assimilation, digestion and absorption of nutrients and cultural and economic influences on dietary practices. Student will be able to demonstrate competency in the descriptions of how food habits are affected by the flavor, texture, and appearance of food, demonstrate influence of routines and habits in nutrition health, describe the advertising industry, explain nutrition and health concerns, describe the influence of restaurants, explain social changes influences on food habits, mention influences of economics on food habits, cite and explain physiological processes affected by meal size and composition, and explore how nutrition relates to overall health.

Prerequisites: None

Corequisites: None

PBH 322 Introduction to Epidemiology

3 Credits (45 hours theory)

This course will introduce students to basic principles and methods used in epidemiology. The course will include basic research designs, estimating outcome measures, and establishing cause and effect and effectiveness of interventions to prevent and cure disease. Student will be able to explain the importance of epidemiology for informing scientific, ethical, economic and political discussion of health issues, describe a public health problem in terms of person, place, and time, apply the basic terminology and definitions of epidemiology, calculate basic epidemiology measures, identify key sources of data for epidemiologic purposes, evaluate the strengths and limitations of epidemiologic reports, comprehend basic ethical and legal principles pertaining to the collection, maintenance, use and dissemination of epidemiologic data, draw appropriate inferences from epidemiologic data, identify the principles and limitations of public health screening programs, communicate epidemiologic information to lay and professional audiences, apply concepts, methods, and tools of public health data collection, analysis and interpretation, and the evidence-based reasoning and informatics approaches that are essential to public health practice.

Prerequisites: None

Corequisites: None

PHI 301 Critical Thinking Strategies and Analysis

3 Credits (45 hours theory)

This course provides students opportunities for analysis, synthesis, and application of decision making at all levels of an organization. This course equips students with critical thinking skills to identify problems using rational decision making. Students learn to solve organizational problems and provide strategic direction based on critical thinking. Student will be able to apply Elements of Reasoning and the Universal Intellectual Standards to critical thinking, utilizing the Elements of Reasoning and Universal Intellectual Standards to think through intellectual, academic, personal, social or political problems, engage in fair-minded reasoning regarding ethical issues and dilemmas, assess the "unintended" (or intended) consequences of decision making, utilize the basic elements of word construction in developing and interpreting both traditional and medical vocabulary related to health care, employ critical thinking skills during test-taking to successfully identify and solve 5 types of multiple choice questions, identify the effects of time management, empowerment, and environment on success, cite the legal and ethical implications of confidentiality in medical documentation and in the use of test-taking strategies for student Nurses, demonstrate relaxation principles to aid in stress reduction and the maintenance of a positive mental attitude, describe the steps of the nursing process as a method of inquiry when making assumptions to aid in decision-making, interpret vocabulary during test-taking utilizing word roots from past experience and linguistic knowledge base, describe the steps of the nursing process as a method of inquiry when making assumptions to aid in decision-making, utilize technology to enhance study skills.

Prerequisites: None

Corequisites: None

PNAP004 PN Anatomy & Physiology/Growth & Development

104 hours theory

This course is an introduction to anatomy and physiology of the human body and growth and development across the lifespan for the practical nursing student. Students will gain knowledge of

the structure and function of the human body, as well as the relationship in providing client care. In addition, physical, cognitive, and psychosocial maturation of the client will be incorporated into care planning of the client. Emphasis is placed on the stages of development and changes that can affect health and wellness. This course begins at the cellular level and concludes with the interactions among all human body systems (respiratory system, cardio-vascular system, muscular-skeletal systems, nervous, skin, sensory systems, reproductive systems, urinary system, digestive system, and endocrine system) as an integrated whole. The course is designed to provide a study of the development of the individual from conception through adulthood. Theories and factual content underlying current thinking and research are examined, as well as the processes and influences affecting the developing person.

Prerequisites: None

Corequisites: None

**PNCL003C PN Clinical Skills Basic
26 hours (15 Lab Hours, 11 Clinical Hours)**

An introduction to the scope of human needs, utilization of the nursing process as a systematic approach to meeting those needs, and the role of the practical nurse in assisting individuals toward optimal health. Clinical settings are utilized in the application of fundamental concepts, principles of nursing, and communication skills that are employed in providing basic patient care. Principles include comfort measures, assistance with daily living activities, environmental concerns, safety measures, infection control, positioning and transporting in adults and geriatric clients. This course introduces classic nursing principles that underpin future clinical practices.

Prerequisites: PNCR001, PNAP004, PNNT005

Corequisites: PNFD002

**PNCL006C PN Clinical Skills Intermediate
156 hours (15 Lab Hours, 141 Clinical Hours)**

Through this course the practical nursing student develops a deeper insight into the nursing process and their role as care giver. The student will have opportunities to apply previously acquired knowledge of basic nursing principles and skills in delivery of patient care in the nursing home setting/ extended care facility. The student utilizes the knowledge acquired in the classroom, lab and prior PNCL003C course to provide patient care. The student will be able to apply hot and cold applications, administer enemas, test stool for occult blood, insert/remove indwelling/straight catheters, apply bandages, and splints, irrigate eyes and ears, administer nasogastric tube feedings, perform suction techniques and provide ostomy care. In addition, the practical nursing student will assist with a physical examination, assist patients to maintain a therapeutic diet, demonstrate the procedure to don and doff personal protective equipment, administer oral/intramuscular medications, collect specimens from isolation patients, demonstrate procedures for initiating isolation, including care and disposal of equipment and supplies and care of the geriatric patient with cognitive impairment

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C

Corequisites: PNFD002

**PNCL009C PN Medical Surgical I Clinical Skills
108 hours (20 Lab Hours, 88 Clinical Hours)**

Medical Surgical I clinical and lab focuses on the nursing student utilization of the nursing process in caring for acute care patients. The emphasis will be on prioritization, decision-making, time management and critical thinking appropriate to the practical nurses' scope of practice. As the

student progresses, more complex patient situations will be presented, and the student will be able to create a nursing care plan and perform skills appropriate to the clinical presentation of the patient under supervision. During this course the student will be able to demonstrate the use of various medical technologies, medication administration and skills appropriate to patient assignments.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C

Corequisites: PNMS009

PNCL011C PN Medical Surgical II Including Psychiatric/Mental Health Nursing Clinical Skills 108 hours (20 Lab Hours, 88 Clinical Hours)

This course continues to prepare the practical nursing student to increase their skills in caring for patients in the medical surgical and rehabilitation setting. In addition, the course introduces the student to the nursing care of the psychiatric /mental health patient in the clinical/lab setting. Emphasis is focused on the nurse's role in promoting mental health for psychiatric and behavioral phenomena (e.g., anxiety, mood, personality, substance abuse, and psychotic disorders). The clinical component also explores implications of nursing care, including chemical dependence, food addictions, and other addictive behaviors and effective treatment modalities. The practical nurse's role in assisting with the patient care plan and the importance of clear, concise observation, reporting and documentation is emphasized. Practice of nursing skills will be applied regarding therapeutic communication techniques, comfort and safety, medication administration, ethical and legal guidelines, and caring for patients' in the psychiatric/mental health facility.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C, PNMS009, PNCL009C, PNMS009

Corequisites: PNMS011

PNCL015C PN Pediatric/OB Clinical Skills 78 hours (15 Lab Hours, 63 Clinical Hours)

This course introduces the practical nursing student to develop nursing skills in planning and implementing care to the obstetric and pediatric patient in the lab/clinical setting. Emphasis is placed on medication administration, documentation, assessment, infection control and safe effective nursing care of obstetrical patients and children with cardiovascular, respiratory, nervous, endocrine and musculoskeletal disorders. The course also focuses on the student applying the nursing process to promote normal growth and development and the adaptation of children and families to wellness/illness.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C.

Corequisites: PNOB013 & PNPD014

PNCL016C PN Clinical Skills Advance Including Current Issues and Employability Skills 108 hours clinical

An advanced clinical practicum for the practical nursing student to perfect skills acquired from previous clinical practicums and demonstrate organizational/clinical skills in caring for multiple patients with complex medical problems. This course focuses on the utilization of nursing/related concepts by practical nurses as providers of care/members of a discipline in collaboration with health team members. Emphasis is placed on the nursing process, wellness/illness patterns, entry-level issues, accountability, advocacy, professional development, evolving technology, and changing health care delivery systems. Content will include the F.S. 464 rules, scope of practice of the LPN in a leadership/supervisory role, the role of the LPN in delegation to unlicensed

personnel, the Florida Board of Nursing requirements for licensure renewal, current legislation pertinent to the Florida Board of Nursing and its effect on nursing practice, violence in the work place ,employment opportunities, interview skills and development of a professional resume

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C, PNMS009, PNCL009C, PNMS011, PNCL011C, PNOB013, PNPD014, PNCL015C

Corequisites: None

PNCR001 PN Healthcare Worker Core

90 hours theory

This course is designed to introduce the practical nursing student to the core concepts which prepares them to enter into a field of study with basic knowledge to make informed decisions and to pursue a career with success. The course content includes instruction in skills required to provide and maintain bodily and emotional comfort and to assist the patient toward independent living in a safe environment, as stated in Rules of the Department of Health Minimum Standards for Health care provider in their field of study. The student will build knowledge of the health care delivery system and health occupations, oral and written communications skills, professional ethics and legal responsibilities, an understanding of applying wellness and diseases concepts, emergency situations responses, infection control, medical terminology, blood borne diseases, critical thinking skills, leadership skills, professional role of the Practical Nurse and roles within teams. Upon completion of this course, the student will receive a HIV/AIDS Blood Borne Pathogens Education certificate.

Prerequisites: None

Corequisites: None

PNFD002 PN Fundamental/Geriatric Care

75 hours theory

This course assists the practical nursing student to develop fundamental knowledge of nursing care for the adult and geriatric patients utilizing the nursing process and Maslow's Hierarchy of human needs. The course includes theory on basic patient care, physical examination, health assessment, vital signs, body mechanics, activities of daily living, infection control, basic medical terminology and safety procedures/policy in medication administration.

Prerequisites: PNCR001, PNAP004, PNNT005

Corequisites: PNCL003C

PNMS009 PN Medical Surgical I

78 hours theory

This course introduces practical nursing students to the core concepts of nursing science including taxonomy, philosophies of caring, nursing process, and evidence-based care. Concepts from the biological, physical, epidemiological, and behavioral sciences will be utilized as students begin the study of adults experiencing major biophysical health problems. The role of the practical nurse is explored in the medical/surgical nursing care of the adult client in the context of populations.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C

Corequisites: PNCL009C

PNMS011 PN Medical Surgical II Including Psychiatric/Mental Health Nursing

94 hours theory

This course continues to prepare the practical nursing student to care for patients in the pre-operative unit, observe surgical preparation, provide post-operative care and assist with post-operative discharge teaching. In addition, respond to emotional needs of patients and family,

discuss coping mechanisms as seen in the performance of healthcare, differentiate between mental health and mental illness, recognize signs and symptoms of various mental health disorders, discuss treatment modalities for the various mental health disorder, recognize the potential for suicide attempts in the depressed and person and initiate appropriate interventions, describe treatments and resources for the addicted client, describe drug seeking behaviors, identify and describe individuals in crises and describe appropriate interventions, discuss legal obligations of nurses who allege co-workers abusing drugs/alcohol.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C, PNMS009, PNCL009C

Corequisites: None

PNNT005 PN Nutrition

26 hours theory

The course introduces the practical nursing student to the nutritional needs throughout the lifespan with emphasis on nutritional principles related to health promotion and protection. Content includes assimilation, digestion and absorption of nutrients, food restrictions, and cultural and economic influences on dietary practices. In addition, factors considered when purchasing food, storing food safely, proper and safe food preparations, different food groups, and nutritional food that assist in healing and various diets for patients with specific health problems.

Prerequisites: None

Corequisites: None

PNOB013 PN Obstetrics

52 hours theory

This didactic course for the practical nursing student focuses on the female reproductive system and care of the family during the childbearing year. The course will include maternity care in a healthy pregnancy with emphasis on physical safety and emotionally satisfying outcomes for both the mother and baby. Content addresses care of mother and baby from conception to postpartum as well as discharge and home care. It also includes normal and complicated pregnancy, labor and delivery, postpartum period, and the nursing care of the newborn. An overview of high-risk situations will be included in conjunction with topics of sexuality, fertility and sexually transmitted diseases.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C

Corequisites: PNCL015C

PNPD014 PN Pediatrics

78 hours theory

This course focuses on nursing care of the child along the health – illness continuum. Core concepts of growth and development, well child-care, family structure, environment, heredity, and psychosocial factors will serve as a basis for implementing care. The child with acute, chronic and life - threatening illness will be reviewed as risk factors for morbidity and mortality. Nursing responsibilities and strategies to minimize stressors experienced by children and their families during illness will be presented. Key elements of spirituality, culture socioeconomic status, health beliefs, and medication administration and effects specific to the pediatric population will be explored and examined by the practical nursing student.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C, PNPM007, PNPM007C, PNMS009, PNCL009

Corequisites: PNCL015C

PNPM007 PN Pharmacology

78 hours theory

This course introduces the practical nursing student to the principles of pharmacology, including drug classifications and their effects on all of the body systems. Topics include the use of the components of the nursing process when administering medications. The student will be able to explain and demonstrate accurate dosage calculations, the seven rights of medication administration, observe and respond to the clients need for medication and monitor and document use of controlled substances. In addition, the administration of various type of medication such as topical medication, inhalants, oral medications, sublingual medication, rectal medication, vaginal medication, eye medications, ear drops, nose drops, intramuscular injection, intra-dermal injection and subcutaneous injection.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002

Corequisites: PNPM007C

PNPM007C PN Pharmacology Clinical Skills

91 hours (15 Lab Hours, 76 Clinical Hours)

This course provides instruction for the practical nursing student in basic pharmacology that is needed for safe and effective medication administration. The student will demonstrate the nursing process and implement the skills learned in Pharmacology theory. Skills will include the following: demonstrate the ability to calculate accurate dosages, demonstrate knowledge of medication administration; including safe dosage, medication side effects and effects on the body. The clinical experience provides the student the ability to administer various type of medications excluding intravenous drugs.

Prerequisites: PNCR001, PNAP004, PNNT005, PNFD002, PNCL003C, PNCL006C

Corequisites: PNPM007

PSP 100 Principles of Public Speaking

2 Credits (30 hours theory)

This course is an introduction to speech communication which emphasizes the practical skill of public speaking, including techniques to lessen speaker anxiety, and the use of visual aids to enhance speaker presentations. Civility and ethical speech-making are the foundations of this course. Its goal is to prepare students for success in typical public speaking situations and to provide them with the basic principles of organization and research needed for effective speeches.

Prerequisites: None

Corequisites: None

PSY 100 General Psychology

3 credits (45 hours theory)

This course introduces the student to the basic principles, findings and methods of study relating to human behavior. Topics include scientific method, biological basis of behavior, motivation, sensation, perception, learning, personality, behavior disorders, and individual differences. The course is designed to provide a foundation for more advanced study in psychology and related fields.

Prerequisites: None

Corequisites: None

PSY 310 Introduction to Research Methods**3 credits (45 hours theory)**

This course is an introduction to research exposure and skill building focused on the scientific process and nature of discovery. Students define research topics, formulate research questions, develop research proposals, prepare experimental plans, and develop research communication skills. Students will be able to understand research terminology, be aware of the ethical principles of research, ethical challenges and approval processes, describe quantitative, qualitative and mixed methods approaches to research, identify the components of a literature review process, critically analyze published research, differentiate questions and methods suitable for quantitative and qualitative nursing research.

Prerequisites: None

Corequisites: None

REL 411 World Religion View**2 Credits (30 hours theory)**

The goals of the course are to impart understanding of the essential doctrines and This course examines most of the major religious traditions of the world in terms of their history, worldviews, practices, goals and ideals. These include the religions of the Middle East (Judaism, Christianity, and Islam) and Europe (Protestant Christianity), commonly identified as "Western," and the religions of South Asia (Hinduism, Jainism, Buddhism, and Sikhism) and East Asia (Confucianism and Daoism), commonly identified as "Eastern.". Tracing the contours of nine major "world religions," students will have the opportunity to familiarize themselves with the diversity of religiosity in various cultures and contexts. In addition, this class will contextualize world religions within the larger contours of human history and relevant issues from comparative religious studies. Student will be able to explain basic worldviews, rituals, and beliefs of Hinduism, Buddhism, Jainism, Sikhism, Chinese religions, Japanese religions, Indigenous Religions, Islam, Christianity, and Judaism, compare and contrast religious societies and cultures in the local, national and/ or international context, situate these societies and cultures within contemporary and historical perspective, equipped with this knowledge of different religious traditions, and the contexts in which they thrive, identify vantage point, as well as engage different cultures and countries in an informed, respectful manner, critically engage the issue of religious diversity in national and/ or international context, identify common similarities and differences in religious perspectives that impact communities.

Prerequisites: None

Corequisites: None

SOC 101 Principles of Sociology**3 credits (45 hours theory)**

This course is designed to introduce students to the sociological principles underlying the development structure, and function of culture, society, human groups, personality formation and social change. Student will be able to learn to use the sociological imagination as a key to critical thinking, become comfortable with the language of sociology, learn the basics of the "sociology tool kit," that is, theory and research, and apply these concepts and ideas to important issues, improve communication skills (including speaking, reading, and writing) and the ability to use diverse sources of information technology.

Prerequisites: None

Corequisites: None

SOC 405 Sociology of Globalization

3 credits (45 hours theory)

This course addresses the social, political, cultural, and economic process of globalization. Explores the limits on globalization during the precapitalistic era, the relation between empire and the internal structure of imperialist societies, theoretical debates over the contemporary world system, the relation between cities and globalization, and the link between globalization and social inequality within both developed and developing societies. Student will be able to discuss major terms, themes, and debates in globalization studies, specific manifestations of global inequality from sociological perspectives, engage contemporary efforts to produce social change around these issues, demonstrate awareness of how globalization affects people in diverse, and different ways, analyze the effect of global forces and embeddedness in global systems on cognitive and emotional level.

Prerequisites: None

Corequisites: None

SECTION IV: FINANCIAL POLICIES

PROGRAM COSTS AND PAYMENT SCHEDULES

	Tuition	Reg Fee	Total Cost
SCHOOL OF MIDWIFERY			
Midwifery AS	\$26,800.00	\$150.00	\$26,950.00
SCHOOL OF NURSING			
Practical Nursing	\$13,000.00	\$50.00	\$13,850.00
Nursing AS	\$30,905.00	\$95.00	\$32,000.00
Nursing BS	\$39,000.00	\$95.00	\$40,295.00

By registering for courses at IIHCP, the student accepts financial responsibility for payment. All costs of tuition and fees are due and payable at the time of enrollment. Cash, personal or company check, and major credit cards are accepted as forms of payment. Students who can prove financial integrity to the satisfaction of the College may make application to defer their educational costs when registering. To be considered for deferred payment options, a student must complete a monthly payment agreement at the time of enrollment.

Any student whose account becomes delinquent or who is in any manner indebted to the College may be withdrawn from classes or denied registration for future classes. The student is responsible for the full balance on the account plus any additional costs which may be incurred by the institution in the collection of these debts. Students will be notified via email account concerning outstanding tuition delinquencies and given an opportunity to pay tuition and fees or make arrangements for tuition and fee payment prior to withdrawal. A continued pattern of delinquency may result in permanent withdrawal.

The school is authorized to restrict the release of transcripts, the awarding of diplomas, registering for courses, and access to other resources and services of the school. When a receivable or obligation balance is due, a financial hold is immediately generated on the student's record. This financial hold may prevent the release of transcripts, diplomas, certificates, and block future registration. The financial hold will remain on the student's record until all debt is paid to the college in full.

Declined Payment Policy

IIHCP assesses a \$35 declined payment fee for each declined payment, including payments made by check or credit card. The Bursar's Office reserves the right to refuse personal checks from students, whose previous check payments have been declined more than once. These students will be required to submit payment by money order, credit card, or certified check.

FINANCIAL ASSISTANCE

IHCP does not currently participate in federal student aid programs. Students are given the opportunity to defer the tuition through making monthly tuition payments. If necessary, students are encouraged to apply for a private education loan. In addition, numerous financial assistance programs are available to qualified students including Workforce Alliance, Workforce One, and Vocational Rehabilitation. It is the responsibility of the student to provide the requested documents to determine and verify eligibility. For more information about financial assistance, please contact the bursar's office.

ADDITIONAL FEES AND CHARGES

The school quotes tuition prices for each program offered (please refer to each program offered section). The school reserves the right to change tuition and fees at any time and without prior notice.

Admission Entrance Exam and registration fee	See each program information	Non-refundable, <i>student responsibility</i>
Integrated Testing Fee (recourses for fundamental, medical surgical, psychiatric, OB, pediatric, pharmacology, final adaptive quizzing, e-book)	\$ 380.00 (ASN) \$ 280.00 (PN)	Required of all students (Non- refundable), <i>student responsibility</i>
Textbooks	Variable	Varies per semester/term Required textbooks and supplemental materials; <i>student responsibility</i>
Uniform Set (scrub)	\$50.00	Price per one set, <i>student responsibility</i>
Lab Supplies	Variable	Nursing Program: sphygmomanometer, stethoscope, second hand-watch, penlight, bandage scissors, measurement tape, pocket-size medical ruler in inches and centimeters with imprinted wound diameter gauge, ophthalmoscope, otoscope, tuning forks, Snellen pocket eye chart, neurological reflex hammer; MW Program: sphygmomanometer, adult stethoscope, infant stethoscope, second hand-watch, penlight, retractable tape measure, pregnancy wheel, fetoscope, ophthalmoscope, otoscope, reflex hammer; two (2) Rochester Pean forceps, bandage scissors, two (2) blunt/sharp scissors, 6" Hegar Needleholder. <i>student responsibility</i>

Student Skills Kits/ Clinical Expenses	Approximately \$100.00/kit	Skills Kit: all students; Midwifery students: add'l one-time Typhon enrollment of \$110 <i>student responsibility</i>
3 rd Party Processing Fee (Background Investigation Fee, Drug Testing)	Approximately \$100.00	Non-refundable, <i>student responsibility</i>
Physical Exam, titers, and other clinical documents	Variable	Non-refundable, <i>student responsibility</i>
Graduation/Pinning Ceremony	Approximately \$250.00 (subject to change)	Per student, <i>student responsibility</i>
Board Exam and licensing fees	Refer to FBON for application requirements and fees; <u>Midwifery:</u> Refer to NARM for midwifery exam fee and to FCLM for licensing fee	<i>Student responsibility</i> , subject to change by Board of Nursing: http://floridasnursing.gov/licensing/ NARM: https://narm.org/ Council of Licensed Midwifery: http://www.floridahealth.gov/licensing-and-regulation/midwifery/licensing
Transcript fee	\$10.00	Per transcript requested. Students are provided one official transcript free of charge upon graduation.
Duplicate diploma	\$20.00	Per diploma
Returned check penalty	\$35.00	Per item

CANCELLATION AND REFUND POLICY

Should a student withdraw, cancel, or be terminated for any reason, all refunds will be made in accordance with the following refund policy:

1. Cancellation must be made in person or by Certified Mail. Non-refundable fees will not be paid.
2. If the applicant is not accepted by the school or if the student cancels before three (3) business days after signing the enrollment agreement and making initial payment, all money received will be refunded.
3. Cancellation in writing after the third (3rd) business day, but before the first class, results in a refund of all monies paid, with the exception of the registration fee paid, not to exceed \$100.
4. Once a student has started the program, and is terminated, voluntarily or involuntarily, the charges that the student is responsible for are based on the actual last date of attendance.
5. Termination after attendance has begun, but prior to 40% completion of the program, will result in a Pro-Rated refund computed using the number of weeks attended as follows:

- Up to 10% of the program weeks attended, the school will issue a tuition refund of 90% of the tuition charges.
 - 11% to 20% of the program weeks attended, the school will issue a tuition refund of 80% of the tuition charges.
 - 21% to 30% of the program weeks attended, the school will issue a tuition refund of 70% of the tuition charges.
 - 31% to 40% of the program weeks attended, the school will issue a tuition refund of 60% of the tuition charges.
6. Termination after completing 40% of the program will result in no refund.
 7. Students may withdraw from a course during the first week of program attendance without punitive grades.
 8. Refunds will be made within 30 days of termination of the student's enrollment or receipt of Cancellation Notice from student.
 9. If programs are cancelled for any reason by the institution, a full refund will be given, or the transfer of applicable funds will be applied toward a qualified program chosen by the student.

SECTION V: STUDENT SERVICES

IIHCP provides student services to current students and graduates. Student services offerings include job placement services, assistance with payment sources, academic advising and tutoring services, referrals for special needs brought to the attention of the Student Services Department, and information and announcements that are relevant to the student body.

Career Center and Job Placement

IIHCP is dedicated to helping graduates find employment in their field of study. IIHCP assists students and graduates with prospective job leads, provides employment skills training, resume and cover letter assistance, interviewing and job search strategies, access to community events and externships, assembly and distribution of job listings to students, and distribution of a resume book of students and recent graduates to area employers. However, **IIHCP does not guarantee employment or a minimum starting salary.** No one is authorized by the college to make such guarantees.

Students attending IIHCP are required to complete all paperwork as directed by the Campus Director and to participate in all exit activities as arranged by the career services staff prior to the expected graduation date.

Housing

College does not maintain nor offer housing for students.

Communications

Students are informed about schedule changes, upcoming continuing education offerings, and other items of interest through announcements on the school bulletin board or via email.

Disability Assistance

IIHCP does not discriminate on the basis of disability in the admission or access to, or operations of, its programs, or activities. Students with disabilities may request a reasonable accommodation. IIHCP evaluates reasonable accommodation requests in accordance with the Americans with Disabilities Act of 1990 as amended and with Section 504 of the Rehabilitation Act of 1973. Reasonable and specific accommodations are developed with each student based upon current documentation from an appropriate licensed professional. All accommodations are individualized, flexible, and confidential based on the nature of the disability and the academic environment.

Academic Advising and Tutoring

The academic performance of our students is the top priority of faculty. All instructors and program directors are available by appointment to meet with students regarding questions about course material or the profession in general. If additional assistance is needed to master the material many options are available including video instruction, study groups, and individual tutoring assistance.

Academic advising is provided to students throughout their program, based on individual needs. Students not meeting Satisfactory Academic Progress (“SAP”) requirements must attend advising sessions until they improve their academic progress or are withdrawn from the College.

Student Records and Transcripts

The Registrar’s Office maintains permanent academic records for all past and currently enrolled students at IIHCP. The academic record contains, among other things, transcripts, enrollment agreements, and the application for admission. All changes in permanent and local addresses, name, social security number, and residency, should be reported to this office immediately.

Upon completion of the program, a transcript will be placed in the student’s file and permanently maintained. Upon request, the student will receive one complimentary copy of the transcript. Additional copies are available for \$10.00 per copy. Transcripts will not be released unless all financial obligations have been met. Requests for transcripts must be made in writing.

Family Education Rights and Privacy Act (FERPA)

IIHCP College complies with the Family Educational Rights and Privacy Act of 1974, as amended (FERPA), is a federal law that protects student information and affords eligible students the following rights with respect to their education records:

1. The right to inspect and review the student's education records within 45 days of the day the institution receives a request for access.
2. The right to request the amendment of education records the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.
3. The right to provide written consent before the institution discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA.

An “eligible student” under FERPA is a student who is 18 years of age or older who attends a postsecondary institution.

SECTION VI: ACADEMIC STANDARDS AND POLICIES

ATTENDANCE POLICY

Regular class attendance is essential for students to learn the skills needed to prepare for their careers. Students are expected to attend all classes whether in the classroom, a simulation laboratory, or a clinical externship site. Each student should recognize prior to enrollment that attendance is a requisite for scholastic achievement.

Absences

Students are expected to be on time and in attendance for every meeting of every class.

Students who are absent from classes more than 2 unexcused episodes/absences per course and/or 10% of clinical or lab time will be administratively withdrawn from the course. The withdrawal date is the last date of attendance.

Tardiness

A student is considered tardy/late if he/she comes to class 15 minutes late. Three instances of tardiness is the equivalent of one full absence. If the student is absent for half of the class period or more, it is considered a full absence. When a student has more than 3 instances of tardiness for a course, the instructor will contact the Program Director to request an intervention session with the student. The goal of the intervention session is to help the student develop time management skills.

Make-up Work

Excused absences may be granted for serious and documentable reasons. The excused absences still count toward the attendance percentage; however, students are permitted to make up the missed work at the instructor's discretion. Time spent on make-up work is not accepted as hours of class attendance.

Cancellation of Courses

If an instructor must cancel class, the instructor is responsible for notifying students and the Program Director as early as possible. Cancelled classes (without substitute Instructor) must be re-scheduled within a week. Students are required to complete 100% of laboratory and clinical hours as a condition of graduation. IIHCP reserves the right to cancel a course or a program due to insufficient enrollment.

Leave of Absence

IIHCP does not currently offer a leave of absence. Students who are not able to attend classes for a period of time, should notify the Registrar and Campus Director immediately. Students will be withdrawn from the program and can apply for re-entry when their situation improves.

Any refunds will be in accordance with the school's cancellation and refund policy.

Re-entry Policy

A student who was withdrawn from a program and is returning into the same program within 12 months (365 days) of their last date of attendance (LDA) is considered to be a re-entry student and will need to meet with the Campus Director and follow the required re-entry procedure. A student

who was withdrawn from a program and is returning after 12 months (365 days) of the LDA is considered a re-start. Prior courses earned will be processed using the transfer credit process for tuition charges and course completion.

All students are required to complete a new enrollment agreement and to meet all entrance requirements at time of re-enrollment regardless of original start date.

Outside Hours

Homework is required for students and will take place outside of class/ college hours. It is estimated that students will spend 2 hours for each 1 hour of in- class lecture and lab to complete homework, which includes, but is not limited to course readings, completion of projects and written assignments, exam preparation, discussions and other resources review.

GRADING SYSTEM

A permanent record of each student’s achievement is kept on file permanently. All grades are used to determine the student’s eligibility for graduation. IIHCP uses a four-point grading system to measure student scholastic achievement. The following grades are used to calculate the grade point average (GPA):

Letter Grade	Numerical %	Description	GPA
A	90-100	Fully Competent	4.0
B	80-89	Highly Competent	3.0
C	70-79	Minimally Competent - Must be repeated	2.0
D	60-69	Not Competent - Must be repeated	1.0
F	0-59	Not Competent - Must be repeated	0.0
TC	N/A	Transfer of Credit	N/E
I	N/A	Incomplete	N/E
W	N/A	Withdrawal from Course	N/E
P	N/A	Successful completion of a Pass/Fail course	N/E

Students who do not achieve a letter grade of “B” or better in any course are considered to have failed that course and must repeat it. When students repeat a failed module, the original grade will be replaced by the new grade which will then be calculated in the cumulative GPA. Until the module is repeated, the C, D, or F grade will remain in the student’s cumulative GPA and will be included in the assessment of Satisfactory Academic Progress (SAP).

Withdrawal from a Course (W)

Students may withdraw from the program during the drop/add period (the first week of class) without punitive grades or financial obligations. If the student withdraws from a course after the drop/add period, the student will receive a “W” grade in the course. The grade of “W” has no effect on the student’s cumulative GPA. However, the grade of “W” is added to hours attempted within the specified maximum time frame.

Incomplete (I) Grade in a Course

A grade of Incomplete (noted "I" on the transcript) may be assigned, at the instructor's discretion, when a student has completed and passed a majority of the work required for a course but, for reasons beyond the student's control, cannot complete the entire course. If the student receives a grade of "I", he or she must successfully complete the required work for that course within a specified time arranged by the instructor and communicated to the student, but no later than 14 days after the course ends in which the "I" was received. It is the student's responsibility to follow up with the instructor to complete the course work. Upon completion of the agreed-upon work, the instructor submits a grade-change form that replaces the "I" with the final grade for the course. In the event the work is not submitted, the grade will be calculated and assigned based on the work submitted for the course. The grade of "I" has no effect on the student's cumulative grade point average or successful completion of courses. The student may not register into courses in which the course assigned the "I" grade is a pre-requisite until a passing grade is assigned.

Pass (P) Grade in a Course

If a student receives a grade of P in any course, the student will have successfully completed that course. A grade of "P" will have no effect on the student's cumulative grade point average. However, the grade of "P" is added to hours attempted within the specified maximum time frame.

Fail (F) Grade in a Course

F – Fail – the student was unable to satisfy the minimum expectations of the course. The course must be repeated.

Transfer Credit Courses

Students will receive a grade of "TC" for courses taken at another institution and accepted as transfer courses by IHCPC. The grade of "TC" has no effect on the student's cumulative GPA or successful completion of courses. However, a grade of "TC" is added to hours attempted within the specified minimum time frame.

Repeated Courses

A student may repeat a course if they did not receive a passing grade of B or above. Example: If a student has an "F" and repeats the course and receives a better grade, for example, an "A", then only the "A" is counted in the calculation of the cumulative grade point average. Credits attempted and earned for the second attempt are counted in lieu of those earned for the initial attempt. Though both attempts remain part of the student's permanent record, the cumulative grade point average will reflect only the grade earned on the second attempt. A student who has successfully completed a course but wishes to improve the grade received in the course, may also repeat the course. If the course is repeated, the grade earned for the last time the course is taken replaces the previous grade when the overall GPA is calculated. All grades for all courses attempted will remain on the student's transcript, however.

- Note that course repetitions count toward courses attempted, thereby also affecting the SAP quantitative requirements.

Grade Point Average and Quality Points

A student's academic standing for a specific semester or term is indicated by the grade point average (GPA). The GPA is calculated based on earned credits and letter grades (including Fs, for which students receive 0 credits).

Courses in which a “W” or “I” or “TC” or “P” grade were received will not be used in computing a student's GPA. Overall academic standing is indicated by the cumulative GPA (CGPA). Grades for all attempted courses will remain on the student’s permanent record. If a course is repeated, the highest of the grades will be computed in the student’s grade point average (GPA). Students who wish to appeal a grade must do so within the immediate succeeding semester. Otherwise, the recorded grade is permanent and can be changed only by repeating the course. No grades, GPA, or test scores may be appealed after the degree and diploma are awarded.

Quality points are the numerical equivalent of the letter grades and are assigned based on the number of credits in the course and the grade earned as indicated by the scale below. For example, a three-credit hour course with an earned A grade equals 12 quality points.

6 CREDITS		4 CREDITS		3 CREDITS		2 CREDITS		1 CREDIT	
A	24	A	16	A	12	A	8	A	4
B	18	B	12	B	9	B	6	B	3
C	12	C	8	C	6	C	4	C	2
D	6	D	4	D	3	D	2	D	1
F	0	F	0	F	0	F	0	F	0

In determining a grade point average (GPA): *Total number of quality points earned divided by total number of semester hours attempted for which quality point values are assigned = GPA.*

Procedure for Appealing a Grade

The faculty member responsible for the course is the only person who may request a grade change. When a student appeals a grade, the student will provide the faculty member with a copy of all petitions. A challenge to a grade received in a course, comprehensive examination, or other graduation requirement will be considered only when the student alleges that the grade received reflects other than appropriate academic criteria, that is, achievement and proficiency in the subject matter as stated in the course syllabus.

A student who appeals a grade shall proceed as follows:

- If the grade challenged is in a course, the student will first discuss the matter with the faculty member teaching the course in an effort to resolve the grievance informally.
- If the grievance is not settled, the student may then meet with the Program Director.
- The Program Director will make an informal investigation, hearing both the student and the faculty member, and attempt an informal reconciliation. The Program Director will render a decision within ten (10) calendar days and inform the student and faculty member in writing.
- If the student wishes to appeal the decision of the Program Director, he or she may request that the Campus Director investigate the decision within five (5) days of receiving the notification of the Program Director’s decision.
- The Campus Director will make a formal investigation, hearing both the student and faculty member.
- The Campus Director will reach a decision within ten (10) calendar days and notify the student, the faculty member, and the Program Director in writing. The decision will be either that the grade will stand, or that the faculty member will change the grade as recommended. The Campus Director’s decision shall be final.

SATISFACTORY ACADEMIC PROGRESS

All students must maintain satisfactory academic progress to remain enrolled at IIHCP.

To remain in good academic standing, students must meet the following minimum Satisfactory Academic Progress (SAP) standards as measured at the end of each grading period:

1. Must maintain a minimum cumulative grade point average (CGPA) of 2.5.
2. Must maintain a rate of progress (ROP) of 66.67% or greater.
3. Must be able to complete the program within 150% of the program length in credit or clock hours (Maximum Time Frame-MTF). For example, if a program requires 74 credit hours, the student must complete the degree requirements within 111 credit hours attempted (150%).

Cumulative Grade Point Average (CGPA) - *Qualitative Standard*

CGPA measures the quality of the student's work by assigning quality points to each letter grade and weighting the course by the credit hours. Only courses with earned grades required in the student's program of study are included in the CPGA calculation. In the case of repeated coursework, only the most recent attempt is counted toward the CGPA.

Rate of Progress (ROP) - *Quantitative Standard*

Students are required to maintain a satisfactory ROP toward successful completion of their program. ROP is defined as the credit hours completed divided by the credit hours attempted. All periods of the student's enrollment for the current program count when assessing progress.

Maximum Time Frame (MTF) - *Quantitative Standard*

Students must be able to successfully complete all the required course credit hours of their program within the Maximum Time Frame. To maintain SAP, the credit hours attempted cannot exceed one and one-half times (1.5) or 150% of the credit hours required to complete a program.

In calculating Satisfactory Academic Progress, please refer to the table below:

Letter Code	Percent Grade	Included in Credits Attempted	Included in Credits Earned	Included in CGPA	Grade Points
A	90-100	Yes	Yes	Yes	4.0
B	80-89	Yes	Yes	Yes	3.0
C	70-79	Yes	Yes	Yes	2.0
D	60-69	Yes	No	Yes	1.0
F	0-59	Yes	No	Yes	0
P	Pass	Yes	Yes	No	N/E
TC	Transfer Credit	Yes	Yes	No	N/E
I	Incomplete	Yes	No	No	N/E
W	Withdrawn	Yes	No	No	N/E

ACADEMIC STANDING

All students are evaluated at the end of each term/semester. Any student who does not meet SAP (CGPA, ROP, and/or MTF) is notified by email of their academic standing. This communication outlines the details of the academic action to be taken and the appeal process. These actions include being placed on Academic Advising, Academic Warning, Academic Probation, or Academic Dismissal from the program.

Good Standing

A student remains in good academic standing unless he or she is not making sufficient progress toward degree completion and/or is placed on academic advising, academic warning, academic probation, or academic dismissal/termination.

Academic SAP Advising (1st term SAP not met)

SAP Advising is the period of time during which a student is advised and monitored for progress for the remainder of the term. During the SAP Advising period, the student can continue to attend class. SAP academic advising shall be documented using the Academic Advising Form. The form shall be kept in the student's permanent academic file.

Academic SAP Warning (2nd consecutive SAP not met)

SAP NOT MET is the status on which the student is placed, if, at the end of the evaluation period, the student falls below the required academic progress standards (CGPA, ROP, or MTF) for his/her program as stated in the school catalog. Students on Academic Warning can continue to attend class. Students in SAP warning status will agree to the following responsibilities: 1) a mandatory meeting with their academic advisor, 2) completion of an academic improvement plan, 3) and demonstrating a continuing improvement of their cumulative GPA. Students will be permitted to remain on Academic Warning for two semesters/terms as long as academic progress improvement is achieved. After two semesters/terms, the student is expected to reach the minimum GPA of 2.5.

Academic SAP Probation (3rd consecutive SAP not met)

A student who fails to meet the conditions of Academic SAP Warning status is placed on academic probation during the following semester. At the end of the semester in which the student is on probation, the student's overall GPA and Rate of Progress will be recalculated. To be removed from academic probation, a student must raise his/her cumulative and semester GPA to a 2.5 or higher by the end of the following semester the student is enrolled. A student may remain on academic probation with a cumulative GPA below 2.5 if the semester GPA is 2.5 or greater indicating improvement made by the student per the academic improvement plan as long as they can still complete the program within the maximum time frame. Students can continue to attend class and will be notified about this status via email.

Academic SAP Dismissal/Termination

A student who does not make Satisfactory Academic Progress while on academic probation shall be terminated from the program. A student on dismissal will receive a formal communication via email and a hard copy mailed to their permanent address. Student can no longer attend class.

Readmission After Academic SAP Dismissal

Students who are approved to re-enroll after academic dismissal may register for classes for the next semester. These students return on academic probation and must achieve Satisfactory Academic Progress in that subsequent semester, or a final decision of termination will be imposed.

If the student is given permission for readmission, the student must agree in writing to the terms for readmission outlined by IIHCP catalog and must execute a new Enrollment Agreement with the institution. The student must also pay all current tuition, fees and any other costs associated with the student's program of study. Students are not eligible for reinstatement after two academic dismissals/terminations.

Appealing a Determination of Unsatisfactory Progress

A student may appeal a termination to the Director of Education if there are valid extenuating circumstances (such as serious illness or injury befalling the student, the death of a close relative of the student or any other special circumstances) that contributed to the poor academic performance.

The student must submit a written appeal with supporting documentation addressed to the Director of Education within one week of notice of academic dismissal. The student will be automatically dropped from classes on determination of dismissal. The student may not attend class during a period of appeal. If the appeal is granted, a new academic improvement plan will be developed, and the student will be allowed to continue enrollment.

GRADUATION REQUIREMENTS

As indicated by the specific program of study, a Diploma, an Associate of Science degree or a Bachelor of Science degree is awarded for successful completion of the following requirements:

1. Completion of all course requirements with an overall grade average of 80% (3.0-B) or better in the student's program.
2. Complete satisfaction of all tuition requirements, or approved payment arrangement, no later than 10 days prior to the last scheduled day of class.
3. Participation in the exit activities with the Career Services Office as determined and arranged by the Career Services staff prior to the expected graduation date or start of externship.
4. Completion of all documentation required by the college.

SECTION VII: STANDARDS OF STUDENT CONDUCT

IIHCP seeks to create an environment that promotes integrity, academic achievement, and personal responsibility. All schools should be free from violence, threats and intimidation, and the rights, opportunities, and welfare of students must be protected at all times. To this end, this Code of Conduct sets forth the standards of behavior expected of students. Additional details regarding the Code of Conduct can be found in the Student Handbook.

IIHCP's administration reserves the right to develop any policy or take any action(s) deemed appropriate to maintain the safety and well-being of any or all students. Student conduct offenses may be related to persons, property, campus operations, and welfare, and the health or safety of students, faculty and staff.

The Campus Director (or designee) may immediately suspend any student whose conduct threatens the health and/or safety of any person(s) or property. The suspension shall remain in effect until the matter is resolved through the disciplinary process. Such conduct includes, but is not limited to:

- Possessing alcohol or other intoxicants, drugs, firearms, explosives, weapons, dangerous devices, or dangerous chemicals on school premises
- Theft
- Vandalism or misuse of school or another's property
- Harassment or intimidation of others
- Endangerment, assault, or infliction of physical harm

Additionally, disciplinary action may be initiated against any student(s) based upon reasonable suspicion of attempting to commit, or assisting in the commission of any of the following prohibited forms of conduct:

- Cheating, plagiarism, or other forms of academic dishonesty
- Forgery, falsification, alteration or misuse of documents, funds, or property
- Any disruptive or obstructive actions, including: – The use of cell phones or other electronic devices for voice or text communication in the classroom, unless permitted by the instructor – The inappropriate use of electronic or other devices to make an audio, video, or photographic record of any person while on school premises without his/her prior knowledge or effective consent
- Failure to comply with school policies or directives
- Any other action(s) that interfere with the learning environment or the rights of others
- Violations of local, state, provincial, or federal law
- Note: This list is not exhaustive, but rather offers examples of unacceptable behavior which may result in disciplinary action. Additional information regarding the Code of Conduct can be found in the Student Handbook.

COPYRIGHT POLICY

All College students, employees are expected to have a basic understanding of copyright law and to adhere to all laws regarding Copyright, Fair Use, and Digital Millennium Copyright Act, and to act in good faith when using copyrighted materials to support educational and research activities. Copyrighted material includes text, music, videos, games, movies, and software.

Students are responsible for reading and understanding copyright policies posted above every copy machine on campus. Failure to follow copyright law will result in disciplinary action up to and including termination from the program.

ACADEMIC INTEGRITY POLICY

Integrity is essential to an educational institution and to the whole educational experience. The importance of integrity and ethics will be portrayed by faculty in their course instruction and is an integral part of life at IIHCP. The Academic Integrity Policy requires that everyone within the IIHCP community conducts themselves honestly in all endeavors.

IIHCP students are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards. Academic dishonesty is also destructive of the college community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Examples of academic dishonesty include, but are not limited to, the following:

1. Cheating

- The unauthorized use of notes, books, electronic devices or other study aids while taking an examination or working on an assignment.
- Providing unauthorized assistance to or receiving assistance from another student during an examination or while working on an assignment.
- Having someone take an exam or complete an assignment in one's place.
- Securing an exam, receiving an unauthorized copy of an exam or sharing a copy of an exam.

2. Plagiarism

- The presentation of words from any other source or another person as one's own without proper quotation and citation.
- Putting someone else's ideas or facts into your own words (paraphrasing) without proper citation.
- Turning in someone else's work as one's own, including the buying and selling of term papers or assignments.

3. Other Forms of Dishonesty

- Falsifying or inventing information, data or citations.
- Failing to comply with examination regulations or failing to obey the instructions of an examination proctor.
- Any other form of academic cheating, plagiarism or dishonesty.

DRESS CODE

Students are expected to act and dress in a professional manner while on campus and at the clinical site. As prospective employers and others come in contact with students, they base their opinions of the school upon the students they see. Proper judgment should be used by the students regarding specific items of clothing that do not meet professional standards. Details regarding the dress code are outlined in the dress code policy which is included in the student handbook and distributed to every student at the time of admission to the college.

SUBSTANCE ABUSE POLICY

IIHCP is committed to maintaining an alcohol and drug-free environment for students and employees. Our campus prohibits the following:

- Reporting to campus under the influence of alcohol or illegal drugs or substances, including illegally obtained prescription drugs.
- Reporting to campus under the influence of legal prescription or non-prescription drugs, if doing so could impair judgment or motor functions or place persons or property in jeopardy.
- The illegal use, sale, manufacture, possession, distribution, transfer, purchase, or storage of alcoholic beverages or drugs on campus premises, or in automobiles or any other vehicle parked on campus premises.

Any violation of these policies will result in appropriate disciplinary action up to and including expulsion, even for a first offense. Violations of the law will also be referred to the appropriate law enforcement authorities.

IIHCP recognizes alcoholism and drug abuse as an illness or treatable disorder, and it is IIHCP's policy to work with members of the IIHCP community to provide channels of education and assistance. However, it is the individual's responsibility to seek assistance. For a complete copy of IIHCP's Substance Abuse Policy, please contact the Campus Director or the Student Services Coordinator.

TOBACCO USE POLICY

IIHCP wants to promote a healthful and clean work environment for students, employees, staff, and visitors. Therefore, in accordance with Florida's Clean Indoor Air Act (FCIAA), smoking is prohibited indoors. This includes, but is not limited to, any classroom, laboratory, library, faculty or administrative office, restroom, dining facility. IIHCP strictly enforces the Florida Clean Indoor Air Act. Students, faculty members or staff found in violation of this policy may be subject to disciplinary action. Tobacco use is permitted in the outdoor courtyard.

POLICY AGAINST SEXUAL HARASSMENT

It is the intent of IIHCP to protect all employees and students from sexual harassment. Not only is sexual harassment a violation of Title VII of the Civil Rights Act of 1964, it also undermines the integrity of the employment and academic environment, debilitates morale, and interferes with the effectiveness of employees and students. Sexual Harassment is strictly prohibited. For a complete copy of IIHCP's policy against sexual harassment contact the Student Services Coordinator or the Human Resources Manager.

Any student who experiences sexual harassment at IIHCP should report the incident to the Campus Director. All allegations of sexual harassment will be promptly and thoroughly investigated. Any individual found to have engaged in sexual harassment shall be subject to disciplinary action up to and including discharge from employment or Termination from the program.

ANTI-HAZING POLICY

In compliance with Florida law, IIHCP defines hazing as any act whether physical, mental, emotional or psychological, which subjects another person, voluntarily or involuntarily, to anything that may abuse, mistreat, degrade, humiliate, harass, or intimidate him or her, or which may in any fashion compromise his/her inherent dignity as a person. Hazing is inherently in conflict with the purpose and goals of IIHCP. Therefore, such conduct will not be tolerated. Every effort will be made by IIHCP to guarantee that students will not be victimized by hazing.

CLINICAL DISCLOSURE STATEMENT

IIHCP students are expected to travel to assigned clinical agencies, community placements, and to personal residences as designated for community-based health activities. All students must carry personal automobile insurance to protect themselves and to comply with state law. Students are responsible for arranging their own transportation to and from clinical placements. Students understand that there is a possibility that they may have to travel up to 150 miles (one way), from the campus location, for the clinical assignment and that all travel expenses are their responsibility. Students understand the clinical schedule will vary from semester to semester depending on the assignment. Students can be scheduled to be at the clinical site any time between 6:30 am and 11:00 pm on any day including weekends regardless of their status as a "day" or "night" student.

STUDENT COMPLAINT & GRIEVANCE PROCEDURE POLICY

Students are encouraged, at all times, to communicate their concerns to members of the faculty and administration. If a situation arises in which a student has a complaint or grievance regarding grades, instruction, disciplinary actions, or other topics related to his or her program of study, the student should:

- Discuss the matter with his or her instructor, if applicable. If not resolved,
- Discuss the matter with the Program Director. If not resolved,
- Discuss the matter with the Director of Education. If not resolved,
- Discuss the matter with the Campus Director.

If a student is unable to resolve a problem informally, a written grievance along with supporting documentation may be submitted to the Campus Director.

- The Campus Director will schedule a grievance committee meeting within five (5) business days of receipt of the written grievance. Confidentiality will be protected to the extent possible. The Review Committee has the responsibility of reaching a decision that is in balance with the best interest of both the student and the college.
- The decision of the Review Committee will be provided to the student in writing within ten (10) business days of the meeting.
- Request for further consideration: Students have the right to report any apparent inconsistencies with the application of the Student Complaint and Grievance Procedure policy outlined in the school catalog. The request must be completed in writing and submitted to the CEO. The request must include any documentation and communication regarding the complaint and must describe how the procedure was inconsistent with the school catalog.
- All complaints are to remain confidential on the part of the school or its designees.
- No reprisal, retaliation, or other adverse action will be taken against any student for making a complaint or report, including a complaint regarding administrative leadership, or for assisting in the investigation of any such complaint or report. Any suspected retaliation or intimidation should be reported immediately to the Campus Director, or the licensing or accrediting body of the school as indicated in this catalog.

The decision is final and binding. It will be communicated through written correspondence. Records of complaints and grievances will be retained for seven years. Any dispute that is unresolved through IIHCP's Grievance Policy may be referred by the student to the following agencies:

Commission for Independent Education
325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400
(850) 245-3200 or Toll Free (888) 224-6684

Accrediting Bureau of Health Education Schools (ABHES).
6116 Executive Blvd., Suite 730, N. Bethesda, MD 20852
301-291-7550 www.abhes.org

Students in the School of Midwifery who have a dispute that is unresolved through IIHCP's Grievance Policy may also contact:

Midwifery Education Accreditation Council
850 Mount Pleasant Avenue, Ann Arbor, MI 48103-4777
(360) 466-2080 www.meacschools.org

**ADMINISTRATIVE STAFF, FACULTY
ACADEMIC CALENDAR**

Please see current catalog addendum for a list of school administration, faculty and credentials, and school calendar.